

WEAKLEY COUNTY, TENNESSEE
FINANCE, WAYS AND MEANS COMMITTEE

July 26, 2016; 9:00 a.m.

Finance, Ways and Means Members Present: Commissioners Eric Owen, Dennis Doster, Earl Wright, Larry Taylor, David Hawks, Roger Donaldson, James H. Westbrook, Jr., Greg Usery, and Tommy Jones

Finance, Ways and Means Members Absent: Commissioner Larry Taylor

The Finance, Ways, and Means Committee met on Tuesday, July 26, 2016 at 9:00 a.m. in the conference room at the Department of Finance in Dresden. Others present included: Jake Bynum - County Mayor, Randy Frazier - Director of Schools, Regina VanCleave - Clerk & Master, Kim Hughey - County Clerk, Keith Jones - Youth Services Officer, Marci Floyd - Trustee, Alex Britt - Director of Elections, David Tuck - Assessor of Property, Charles Ross - Highway Supervisor, Candy McAdams - Library Director; County Commissioners Donald Doster, Roger VanCleave, James Roy Pope, and Dennis Doster; Angela Callis - Citizen, and Representatives of the Media.

OLD BUSINESS:

Chairperson Eric Owen called the meeting to order at 9:00 a.m. Commissioner Jones made the motion to approve the minutes from the July 6, 2016 meeting and with a second by Commissioner Wright the motion unanimously passed. Chairperson Owen expressed condolences on behalf of the entire committee to Road Supervisor Ross on the loss of his mother. Mr. Owen also commended Mrs. Kellie Thayer, Deputy Director of Finance, on the hard work that she and the staff of the Department of Finance put in during the budget season.

Salary Adjustment Additions and Modifications

Weakley County Library

Chairperson Owen recognized Library Director Candy McAdams who explained that at the Finance, Ways and Means Committee meeting that took place on July 6, 2016, her employees at the Library were excluded from the one-time salary adjustment of \$1,000 for any full-time deputies, clerks, bookkeepers and secretaries that work in the courthouse making less than \$30,000 per year with the exception of the Department of Finance and the Office of the Mayor. She said that she misheard the stipulations and criteria for the salary adjustment, and said it was an error that she did not speak up at the meeting. She continued by saying that when the county performed a salary survey several years ago, the Library Staff were rated as First Deputy and Second Deputy, and asked that her staff be included in the salary adjustment.

Commissioner Wright made a motion to include the two employees of the Library Staff in the one-time salary adjustment of \$1,000 for any full-time deputies, clerks, bookkeepers and secretaries that work in the courthouse making less than \$30,000 per year with the exception of the Department of Finance and the Office of the Mayor, and with a second by Commissioner Westbrook the motion passed unanimously.

Juvenile Office

Youth Services Officer Keith Jones expressed that his 10-month employee is a college graduate and meets the criteria of the salary adjustment stipulations, but was not included in the adjustment. He asked that she be included. Commissioner Donaldson asked whether she was considered a full-time employee if she only worked 10 months out of the year. Mayor Bynum explained that the employee is on a 10-month contract but is indeed considered a full-time employee.

Commissioner Westbrook explained that the decision to exclude the secretary of the Juvenile Office was not an oversight due to the fact that she has only been an employee of the county for two years and is already making a salary more than that of some chief deputies who have been working for the county for 10 or more years.

Commissioner Tommy Jones made the motion to include Mr. Keith Jones' 10-month employee in the one-time salary adjustment of \$1,000 for any full-time deputies, clerks, bookkeepers and secretaries that work in the courthouse making less than \$30,000 per year with the exception of the Department of Finance and the Office of the Mayor, and with a second by Commissioner Usery the motion passed unanimously.

Highway Department

Chairperson Owen recognized Road Supervisor Ross who explained that he had decided to modify the specifics of the 3% raise that was approved for the Highway Department for the 2016-2017 FY. He explained that, in order to bring the salaries of his employees closer together, all of the Highway Employees would receive a \$0.46 cent raise across the board. He explained that this is coming before the board due to the fact that the adjustment would change the amount in the lines in several places of his budget which requires the committee's approval. Commissioner Owen made the motion to approve the adjustment, seconded by Commissioner Jones, motion passed unanimously.

Bonding of the Assessor of Property

Chairperson Owen said that Property Assessor David Tuck’s bond notice was received by Department of Finance yesterday and that he must be bonded. He stated that the bond amount is for four years for the amount of \$495, and funds to pay for the bond are to be moved from the General Fund. Commissioner Owen made the motion to approve the movement of funds for payment of the bond, and with a second by Commissioner Hawks the motion passed unanimously.

NEW BUSINESS:

Resolution No. 2017-01

This resolution makes appropriations for various funds, department, institutions, offices, and agencies of Weakley County, Tennessee for the Fiscal Year beginning July 1, 2016 and ending July 30, 2017. Chairperson Owen stated that the three changes to the document would be to the Library Budget (to include the 1st and 2nd Deputies salary adjustment), Property Assessor’s Budget (for the bonding of the Assessor) and in the Highway Department Budget (for the modification to the lines due to Ross’ raise adjustment). Commissioner Westbrook made the motion to approve and recommend Resolution No. 2017-01 to the full County Commission and with a second by Commissioner Hawks the motion unanimously passed.

Resolution No. 2017-02

This resolution sets the Tax Levy for Weakley County, Tennessee, for the fiscal year beginning July 1, 2016. Chairperson Owen stated the only change to the resolution from the previous years’ resolution was that a quarter of one cent had been moved from the Solid Waste Fund to the General Fund. Commissioner Donaldson made the motion to approve and recommend Resolution No. 2017-02 to the full County Commission and with a second by Commissioner Doster the motion unanimously passed.

Resolution No. 2017-03

This resolution makes appropriations to non-profit charitable organizations for the fiscal year beginning July 1, 2016 and ending June 30, 2017. Commissioner Usery made the motion to approve and recommend Resolution No. 2017-03 to the full County Commission and with a second by Commissioner Wright the motion unanimously passed.

Resolution No. 2017-04

Previously passed unanimously by the Weakley County School Board and the HEED Committee, this resolution authorizes budget amendments to the General Purpose School Fund for \$400,000 to be moved from Revenue account 39000 (Fund Balance - Unassigned Revenue) to 141-72310-505 (Board of Education - Judgments). Director of Schools Frazier asked the committee to make note of the fund balance. Commissioner Owen made the motion to approve and recommend Resolution No. 2017-04 to the full County Commission and with a second by Commissioner Hawks the motion unanimously passed.

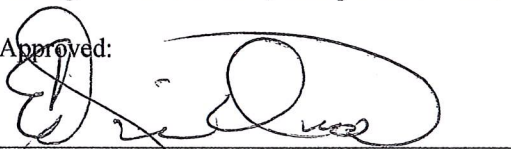
Other Business

Some discussion was had regarding the Debt Service Fund Balance. Mayor Bynum stated that he would be interviewing applicants for the Veterans Service Officer position and anticipated naming one of the applicants to the position at the County Commission Meeting on Thursday, July 28, 2016.

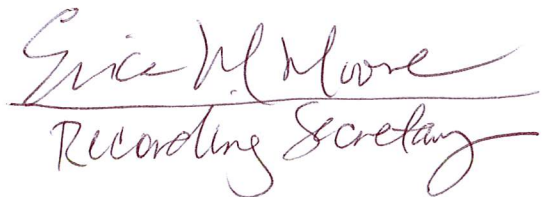
Chairperson Owen recognized Director of Schools Frazier for an update on the schools construction project. Mr. Frazier mentioned an upcoming inspection at Greenfield (July 27th at 1:00 p.m.) and anticipated the project being 99% completed. He went on to say that concrete was being poured for sidewalks at Dresden High School, with half of them expected to be done when school starts. He said that the Martin Middle School project was on track, and that the only project that is running behind is the Westview School Project. He cited rain being a large contributing factor to the project running behind schedule. He also mentioned that the schools had purchased a used diesel truck at a good price for towing buses and equipment when necessary. Mr. Frazier projected that the work on the Adult Learning Center is anticipated to begin next spring with the project to be completed sometime in FY 2017-2018.

Having no other business, Chairperson Owen recessed the meeting at 9:27 a.m.

Approved:



Eric Owen, Chairman
Finance, Ways & Means Committee


Recording Secretary

Date: Sept. 15, 2016