



# B•E•A•T

## Bringing • Employees • Answers • Today

Weakley County Employee Newsletter Iris Festival 3-Page Special Edition Vol. 10 • Iss. 8 April 2014

### Next Partnership Promise Deadline: July 15, 2014

All employees and covered spouses enrolled in the ParTNers for Health Group Health Insurance Partnership PPO Plan must complete a Biometric Screening on or before July 15, 2014. Employees and covered spouses can choose between two options: **1.** to have an onsite screening or **2.** to have a screening administered in a physician's office.

#### 1. At an onsite screening:

Screening sites will be available across the state. To find an onsite screening: [www.weakleycountytn.gov](http://www.weakleycountytn.gov) and click on "Screening Locations" on the home page. Next, register on the OHD website <https://my.onsitehd.com/restricted/signup/tn> and select "Onsite Screening" option to schedule your screening at any of the Screening Locations across the state. (Find a location by choosing the Screening Locations link at [www.weakleycountytn.gov](http://www.weakleycountytn.gov).)

#### 2. From your healthcare provider:

Healthways will accept results from a doctor's visit (annual physical) between July 16, 2013, and July 15, 2014. There are two ways to get your Physician Screening Form to take to your doctor:

1. Online: To download your Physician Screening Form, visit the Onsite Health Diagnostic (OHD) website: <https://my.onsitehd.com/restricted/signup/tn>.

First, register and then select "Physician Screening Form" option. Return the completed form to OHD by July 15, 2014.

2. By Phone: Call 888.741.3390 and select option 1 to order your Physician Screening Form with the automated system. If you choose this option, your Physician Screening Form will be mailed to you.

Notes: Only the Onsite Health Diagnostic (OHD) Screening Form will be accepted.

Make sure you measure and write your waist circumference on your Physician Screening Form.



\* The doctor will need to complete your form, and you both must sign date it.

\* Forms will be processed by Onsite Health Diagnostics (OHD). You can fax or mail your form to OHD using the contact information on the physician screening form.

\* You or your doctor must fax (or mail) it to OHD by the July 15, 2014, deadline.

Fax the form to **214. 203.0395**  
Mail to:

**Onsite Health Diagnostics**  
**Attn: Results Department**  
**7801 Mesquite Bend, Suite 106**  
**Irving, TX 75063**



#### PRIOR TO TURNING IN YOUR REPORT OF LEAVE

Make sure to verify the accuracy of your days before your turn in your report of leave to the Finance Office. To check your days on record, contact your supervisor or call Mrs. Kellie at the Finance Office: 731.364.5429.

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@WeakleyCountyTN

#### PAYROLL CHANGES REMINDER

All changes for June, July, and August non-certified school payrolls must be submitted by May 16, 2014. This includes changes in bank accounts, tax withholding, and deductions. To submit changes, drop by the Department of Finance in Dresden. E-mail questions to Shawn Francisco, Director of Finance: [franciscos@k12tn.net](mailto:franciscos@k12tn.net) Or call us: 731.364.5429.

## The Sideline of Martin: Corporate Membership Sign-up

### Open Enrollment

Open Enrollment Dates:  
April 21 - 25, 3:00 - 5:00 p.m.  
at The Sideline in Martin



Sign up for a 6 month contract (May 1 - Oct. 1)

Single - \$20, Couple - \$40, Family- \$50

- Sign during open enrollment for automatic bank draft. (If you sign later, you must pay full contract price up front.)
- New members must purchase 24/7 access key - \$10. Existing member must re-sign!
- Bring bank/card information and school ID!

Open to Weakley County Schools Employees Only!

Questions? E-mail Amy Tuck: [tucka@k12tn.net](mailto:tucka@k12tn.net)

## Planning Retirement Soon? Get Started Early To Avoid Gap in Disbursement

Are you planning to begin the process of retirement soon? Consider starting now to avoid the 10 - 12 week TCRS Retirement processing time period. (Getting started on your retirement paperwork after your official retirement could create a gap in disbursement.) Since there are several steps a member must take to get the ball rolling, we've highlighted some starting tips.

When thinking about retirement, it can seem both exciting and intimidating. Never fear - TCRS and the Department of Finance are here to help. First, read [Retirement...A New Beginning](#), which is a guide to retirement. It can be found on the TCRS website: [www.tn.gov/treasury/tcrs](http://www.tn.gov/treasury/tcrs).

The next step in the retirement process is to have your retirement benefit estimate calculated. General estimates are printed on your annual statement. Then, you must decide on the plan that would be right for you. See available payment plans at [www.tn.gov/treasury/tcrs](http://www.tn.gov/treasury/tcrs). Once you choose a payment plan and date, start the paperwork.

### TCRS suggests you begin the paperwork 60-90 days in advance to ensure the office has adequate time to calculate the benefit.

Here is a breakdown of the series of steps:

- Obtain forms from Finance Office
- Fill out a retirement application
- Fill out insurance application (if under 65)
- Notify Finance Office of intent to retire
- File TCRS retirement eligibility application and related forms 60-90 days prior to last paid date of service
- If you meet eligibility requirements at time you terminate employment, file for benefits within 150 to avoid benefit loss
- Decide which benefit payment option to be selected
- Choose payment method of any accrued annual leave
- If 65 or older, apply for Part B of Medicare when sponsored insurance coverage ends.
- Apply for social security benefits when eligible. You must file a separate application: call 1-800-772-1213 for info.



To learn more, visit TCRS: [www.tn.gov/treasury/tcrs](http://www.tn.gov/treasury/tcrs).

The Department of Finance can help get you started, provide benefit estimates, and answer questions. Feel free to call us at 731.364.5429, or e-mail Shawn, Director of Finance, at [franciscos@k12tn.net](mailto:franciscos@k12tn.net).

## MY E-STUB: YOUR 24/7 PAY STUB SERVICE



Have you set up your E-Stub account yet?

Every employee that works for Weakley County has 24/7 access to their pay stub information online at <https://my-estub.com>. If you have not set up your E-Stub account, you can access a full set of instructions on the Weakley County Website:

<http://www.weakleycountytn.gov/estub.html>

Here are some important things to remember concerning E-Stub and your pay:

- Your pay stub will not be accessible until your date of pay. If you are paid on the 15th of each month, your pay stub will be available in your E-Stub account on the 15th.
- In your E-Stub account, you can view your pay stubs beginning January 30, 2014. However, none of your previous pay stubs (from 2013 or prior) will be available to view.

- The Finance Office no longer distributes hard copies of pay stubs. All employees must access their pay stubs online through the My E-Stub system. Employees can choose to have their pay stubs e-mailed as a password protected PDF file to an e-mail of their choice and view, save and/or print.

- For employees who have not set up their E-Stub account: You will need your UserID to log into your E-Stub account. Your UserID includes:

The letters **WCG**+your **employee number**+first **FOUR letters of your first name**. **[ALL CAPS]**

To retrieve your employee number, or for assistance logging in, call Mrs. Kellie at the Finance Office: 731.364.5429.

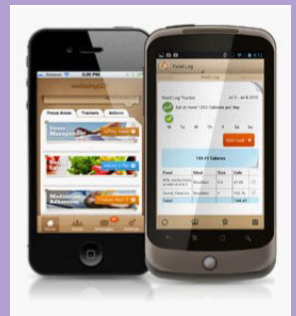
Full instructions for how to set up your E-Stub account are always available online:

<http://www.weakleycountytn.gov/estub.html>

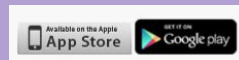
## Stay Connected with wellbeingGO™

After you complete the Well-Being Assessment (WBA), you can stay connected to your personal well-being website on your smartphone using the wellbeingGO™ Mobile App. While you're not required to use this app to fulfill your Partnership Promise, it is a helpful tool that allows you to access these features of your personal well-being website anytime, anywhere:

- Partnership promise status (rewards center)
- Focus areas
- Trackers
- Action items
- Wellness challenges
- Message center
- My inspiration



WellbeingGO is currently available for iPhone, iPod Touch and Android. Download it from the Apple App Store or Google Play.



# WEAKLEY COUNTY SCHOOLS CALENDAR 2014-15

Aug. 4 (Mon.)	In-Service	Jan. 19 (Mon.)	Martin Luther King Day (No School)
Aug. 5 (Tues.)	In-Service	Jan. (TBA)	PTC (3 Hours After School)
Aug. 6 (Wed.)	Registration (8 – 11:30) 1/2 Day In-Service	Feb. 16 (Mon.)	All Presidents' Day (No School)
Aug. 7 (Thurs.)	In-Service (1/2 Day) Workday (1/2 Day)	(TBA)	ACT Testing (Grade 11)
Aug. 8 (Fri.)	Work Day for Teachers	Mar. 30- Apr. 3 (Mon.-Fri.)	Spring Break (No School)
Aug. 11 (Mon.)	School Begins (1st Full Day for Students)	(TBA)	Achievement Testing (Grades 3-8)
Sept. 1 (Mon.)	Labor Day (No School)	(TBA)	End of Course Testing (High School)
Sept. 25 (Thurs.)	Early Dismissal/PTC 12:00 – 6:00	May 20 (Wed.)	Last Day of School – Early Dismissal
Oct. 13 (Mon.)	Fall Break (No School)	May 21 (Thurs.)	Workday/Teachers (No School/Students)
Oct. 14 (Tues.)	Fall Break (No School)	May 22 (Fri.)	½ Day Workday (Report Cards-No Buses)
Oct. 15 (Wed.)	Staff Development (No School/Students)		
Nov. 26-28 (Wed.-Fri.)	Thanksgiving (No School)		
Dec. 19 (Fri.)	Christmas Break – Early Dismissal		
Jan. 5 (Mon.)	Staff Development/No School -Students		
Jan. 6 (Tues.)	Students Return – Begin 2nd Semester		

The first five snow days will not be made up.  
Any subsequent snow days will be made up as follows:  
(1) Jan. 19; (2) Feb. 16; Spring Break (March 30-April 3)  
will be used as make-up days in emergency situations.

## 35th Annual Tennessee Iris Festival Schedule of Events

### SATURDAY, APRIL 26

Citywide Yard Sale - \$5.00  
Nancy Jarred, 514-8761

### Bicycle Rodeo

Contact: Pat Phillips  
Ned Ray McWherter Civic Center parking lot - 3:00 p.m.

### Power Wheels in the Park

Contact: Brian/Lori Mathis, 364-2565  
City of Dresden Park at 5:00 p.m.

### Arts & Crafts Marketplace

Rachel Winstead, 514-5885  
Dresden City Park- 4:00 p.m. to dark

### Iris Festival Opening Ceremony

Iris Festival Exec. Board, 225-7699  
Dresden City Park at 6:00 p.m.

### SUNDAY, APRIL 27

Cemetery Walk  
Bobby Goode, 364-5391  
Sunset Cemetery - 4:30 p.m.

### MONDAY, APRIL 28

Prayer Breakfast  
Chairperson: Don McCulley  
7:00 a.m., Dresden Elem. School

### Tasting Party - \$7.00

Winnie Moore, 364-2077, 234-5641  
Dresden Elks Lodge, 5-7:00 p.m.

### TUESDAY, APRIL 29

Children's Bingo  
Contact: Mike Laughrey, 364-3401  
Dresden Elem. School - 6-7:00 p.m.

### Iris Festival Fun Bingo

Ginger Forrester 514-3726  
Dresden Middle School Gym  
7 - 8:30 p.m. - FREE - Must be 18

### WEDNESDAY, APRIL 30

Baking Contest - 8-10 a.m.  
Gail Rogers, 364-5678  
McWherter Civic Center

### Senior Citizen Luncheon Potluck

Chairperson: Gail Rogers, 364-5678  
12:00 noon/McWherter Civic Center

### Pancake Supper - 5 -6:45 p.m.

Chairperson: Martha Hopper, 364-2212  
Tickets - \$5, Children under 3 free

### Community Wide Gospel Singing

Chairperson: Tommy Moore, 364-2915  
Dresden First Baptist Church at 7:00 p.m.

### THURSDAY, MAY 1

Iris Festival Golf Tournament  
Colin Johnson, 514-0858  
Lunch - 11:30 a.m. Tee off - 12:30 p.m.  
Persimmon Hills Golf Course, Sharon

Community Health Fair - 9 a.m. - noon  
Tony Harrison, 973-3755  
West Side of Court Square in Dresden

### Fairy Tale Feast - 4 - 5:30 p.m.

Brittany Robinson, 514-7037  
Dresden Elementary School cafeteria

### Quilt & Needlework Show

Chairperson: Gail Rogers, 364-5678  
McWherter Civic Center, 9 a.m. - 4 p.m.



### FRIDAY, MAY 2

Corner Café - 11 a.m. - 1:00 p.m.  
Jan Everett, 364-5293  
Dresden First United Methodist

### BBQ Cook-off

Chairperson: Alex Bynum, 819-6002

### SATURDAY, MAY 3

5K Race, 2 Mile Walk, 1 Mile Kids Fun Run- Todd Maxey, 364-6786

### Iris Festival Parade - 10:00 a.m.

Chairperson: Penny Gallimore, 364-3131

McWherter Luncheon - 12 noon - \$10  
Jake Bynum, 364-4005, Carey Lawn

### Pet Show - 1:00 p.m. - Free

Chris Mallon, 364-5522 - A-Z Vet Supply

Tractor Pull - 11a.m. - Richie & Reggie's  
Ricky McHaney, 364-6041

### David Johnson Chorus Concert -7 p.m.

Gail Crawford, Gen. Manager, 514-0167  
Dresden Elem. Admission - \$10.00  
Children and students- free