

**WEAKLEY COUNTY, TENNESSEE  
REQUEST FOR PROPOSAL  
RFP # 2024-29**

The Weakley County, Tennessee Finance Department will be accepting request for proposals on the following services for the 27<sup>th</sup> Judicial District Recovery Court Program:

**Professional Licensed Substance Abuse Treatment Services**

Information can be obtained from the Department of Finance, 8319 Highway 22, Suite B, Dresden, TN 38225 between the hours of 8:00 A.M. and 4:30 P.M.

RFP's will be accepted **until 10:00 A.M., March 15, 2024** at the Weakley County Department of Finance. Proposals received after this time will be deemed late and will not be considered. Proposals must be sealed and marked on the outside of the envelope:

**"SEALED RFP #2024-29 – Substance Abuse Treatment Services"**

Nothing herein is intended to exclude any responsible vendor, his or her product or service, or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to offer a proposal. Weakley County is compliant with Title VI of the 1964 Civil Rights Act and as a result, does not discriminate on the grounds of race, creed, national origin, or gender.

Proposals may be hand delivered or mailed to:

John H. Liggett  
Director of Finance  
Weakley County, Tennessee  
8319 Highway 22, Suite B  
Dresden, TN 38225

Request for proposals may be downloaded at [www.weakleycountytn.gov](http://www.weakleycountytn.gov).

Any questions concerning the bid should be made to John Liggett, Director of Finance (731-364-5429) or Michael Walton, Recovery Court Director (731-885-3411).

**WEAKLEY COUNTY, TENNESSEE**  
**RFP SPECIFICATIONS**  
**RFP # 2024-29**

Request for Proposal (RFP) is sought for professional licensed substance abuse treatment services for the 27th Judicial District Recovery Court Program. The program is a post-plea adult treatment program for non-violent felony offenders referred from the circuit courts in the 27th Judicial District. Current capacity of the program is 30 participants. The services must include 20 to 24 months of intensive outpatient therapy, Alcohol and Other Drug (AOD) education, treatment and recovery planning, life skills education classes, aftercare, individual counseling, family counseling, and moral reconnection therapy (MRT) work. The intensive outpatient therapy should be provided in-person, during the morning hours of 8am-12pm, with the location being Westate Corrections Network, 128 E. Main St., Suite C, Union City, Tn. 38261. The program therapists will also be responsible for initial clinical assessment to determine the appropriateness of referrals, participate in Recovery Court Team staff meetings, attend trainings, attend weekly court reviews, assist in drug testing of program participants, and maintaining client records.

RFP should include a descriptive narrative of how the specifications of said proposal will be met and should include a description of liability insurance coverage and a copy of bidder's license to conduct business in the State of Tennessee in the specialty of practice in which the proposal is made. Two (2) copies of the RFP should be submitted.

The bidding agent will submit a cost proposal for treatment services provided at a cost per client per month for a 12-month period.

If the bidding agent has any bidding violations or ethic law violations have been brought against them, please explain.

RFP will be reviewed and awarded based on the lowest and best proposal as determined by the Director of Finance and Recovery Court Director.

Owner reserves the right to reject any and all proposals.

No bidder may withdraw his bid within 60 days of the actual opening thereof. RFP's will be accepted contingent upon funds approved by the Weakley County Commission.

## BIDDER CERTIFICATION

The Director of Finance requests, as a matter of policy, that any consultant or firm receiving a contract or award resulting from this Request for Sealed Bid issued by the County of Weakley, Tennessee, shall make certification as below. Receipt of such certification, under oath, shall be a prerequisite to the award of contract and payment thereof.

I (we) hereby certify that if the contract is awarded to our firm, partnership or corporation that no members of the elected governing body of Weakley County or member of his or her immediate family, including spouse, parents or children or any person representing or purporting to represent any member or members of the elected governing body, has received or has been promised, directly or indirectly any financial benefit, by way of fee, commission, finder's fee, political contribution or any similar form of remuneration on account of the act of awarding and/or executing this contract under a Request for Proposal.

Handwritten Signature of Authorized Principal(s):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm/Partnership/Corporation:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

**BIDDER'S AFFIDAVIT**

\_\_\_\_\_ hereby certifies that neither it nor it's agent, nor any other party for it, has paid or agreed to pay, directly or indirectly, to any person, firm or corporation any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will be paid hereafter.

We further certify that no Employee of the Employer owns directly or indirectly, any interest in the bidding company or agency of any of its subsidiaries except: (List names and percent of ownership for any exceptions).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Agency: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# **WEAKLEY COUNTY IRAN DIVESTMENT ACT COMPLIANCE**

The Iran Divestment Act of 2016, effective as of July 1, 2016, is codified at Tenn. Code Ann. § 12-12-101 et seq. The Iran Divestment Act, with certain exceptions, prohibits local governments, including Weakley County, from entering into contracts with persons or entities engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in Tenn. Code Ann. § 12-12-105, a person engages in investment activities in the energy sector of Iran if:

- (1) The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
- (2) The person is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person, for forty-five (45) days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list, created pursuant to § 12-12-106, as a person engaging in investment activities in Iran as described in this section.

This Act requires the State of Tennessee's chief procurement officer to publish on the State's web site a list of persons it determines engage in investment activities in Iran (the "Prohibited Entities List").

Any BIDDER that is on the Prohibited Entities List will be ineligible to contract with Weakley County.

Pursuant to the Act, any BIDDER that attempts to contract with Weakley County must certify, at the time the bid is submitted, that the BIDDER is not identified on the Prohibited Entities List. A bid shall not be considered for award, nor shall any award be made, where the BIDDER fails to submit a signed and verified Bidder's Certification.

# BIDDER'S CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT

Tenn. Code Ann. § 12-12-101 et seq.

Comes \_\_\_\_\_ (Printed name of Principal Officer of  
Company), for and on behalf of \_\_\_\_\_, (the "Company") and,  
after being duly authorized by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106.

\_\_\_\_\_

Signature

Title: \_\_\_\_\_

Sworn to and subscribed before me, a Notary Public, this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_ Notary Public

My Commission Expires: \_\_\_\_\_