

**Weakley County, Tennessee
Invitation to Bid
RFP #2024-31**

The Weakley County, Tennessee Department of Finance will be accepting proposals on the following:

Two (2) Science Lab Renovations at Gleason School

Information can be obtained from the Department of Finance, 8319 Highway 22, Suite B, Dresden, TN 38225, between the hours of 8:00 A.M. and 4:00 P.M. or online at www.weakleycountyttn.gov.

Proposals will be accepted **until 3:00 P.M., April 16, 2024**. Proposals received after this time will be deemed late and will not be considered.

Proposals must be sealed and marked on the outside of the envelope:

“SEALED RFP #2024-31, Science Lab Renovations- Gleason School”

Nothing herein is intended to exclude any responsible vendor, his or her product or service, or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to offer a proposal. Weakley County is compliant with Title VI of the 1964 Civil Rights Act and as a result, does not discriminate on the grounds of race, creed, national origin or gender.

Proposals may be hand delivered or mailed to:

**John H. Liggett
Director of Finance
Weakley County, Tennessee
8319 Highway 22, Suite B
Dresden, TN 38225**

MANDATORY PRE-BID WALK-THROUGH: All potential bidders must attend a walk-through prior to bidding to obtain precise specifications at each lab. The walk-through will begin at 8:30 am April 2nd at Gleason High School. Please contact Angie Rushing (731-364-2247) with any questions prior to the walk-through.

Any questions concerning the proposal should be directed to John Liggett, Director of Finance (731-364-5429).

**WEAKLEY COUNTY
RFP INFORMATION
RFP #2024-31**

Bidder may bid on any or all items as specified on the attached bid forms. Bids may be submitted by using the attached forms or in another format, but bid prices should be clearly evident and easy to comprehend.

Bidder should include any technical data sheets or statements that would be helpful in determining bid compliance with minimum specifications. Bids are contingent upon funds being approved by the Weakley County Commission.

Bid Specifications

The Weakley County Department of Finance is requesting proposals for the renovation of the junior high science lab and the high school science lab at Gleason School. The goal regarding renovation of the high school science lab is to convert the appearance from an outdated science lab to a modern stem lab. Similar renovations will need to be done to the junior high science lab. Below will be a vague description of the work needed in each laboratory. More specific wants and needs will be discussed in detail at the mandatory pre-bid walk-through. Project should be completed prior to August 1, 2024.

Project location:

Gleason School
3 State Championship Drive
Gleason, TN 38229

Exceptions or deviations from the attached specifications may not necessarily disqualify a bid but MUST be noted.

Bids will be reviewed and awarded on the basis of the lowest and best proposal as determined by the Director of Finance. Owner reserves the right to reject any and all proposals. No bidder may withdraw his bid within 60 days of the actual opening thereof.

Any questions concerning the bid should be directed to the John Liggett, Director of Finance, at (731) 364-5429, or Angie Rushing at (731)364-2247.

BID FORM:

The bid must be submitted on the proper form enclosed to receive consideration.

REQUIRED FORMS:

A copy of the following required documents should be submitted with the bid:

- Bid Form
- Exceptions/Deviations from Specifications
- Bidder's Certification
- Bidder's Certification of Compliance with Iran Divestment Act

WEAKLEY COUNTY, TENNESSEE
RFP #2024-31
BID FORM
Page 1 of 3

Gleason High School Science Lab- Room #3:

- **Remove existing science tables, sinks, cabinets. There are currently 13 gas and water units and that will be reduced to 9 gas and 6 water. There will also need to be a master shutoff.**
- **Remove cabinet with countertop on right side of the room and replace with 16 foot of countertop with new cabinets on top.**
- **Left side of room needs to have double cabinet door units for storage**
- **Replace existing science tables with 6 octagon stations that have storage space below with a solid granite type surface**
- **Remove demonstration board at the front of the room and cap off water/gas hookups**
- **Remove back chalkboard**
- **Remove boards at the front of the room and replace with two white boards.**
- **Replace flooring- use a color pattern tile**
- **Paint**
- **Update shower/eye wash station with tile or granite**

Total Gleason High School Science Lab project cost: _____

EXPECTED DELIVERY/COMPLETION DATE: _____

Comments:

WEAKLEY COUNTY, TENNESSEE
RFP #2024-31
BID FORM
Page 2 of 3

Gleason Junior School Science Lab- Room #103:

OPTION 1-

- Remove existing science tables, sinks, cabinets. There are currently 12 gas and water units and that will be reduced to 6 gas and 6 water. There will also need to be a master shutoff for gas and electric separately.
- Replace existing science tables with 6 octagon stations that have storage space below with a solid granite type surface
- Remove stationary demonstration table at the front of the room and replace with a movable demonstration table
- Remove boards at the front of the room and replace with white boards
- Replace flooring- use a color pattern tile
- Paint
- Update shower/eye wash station with tile or granite
- Install exterior exhaust fan. This would require the removal of some exterior bricks.

Total OPTION 1 Junior High Science Lab project cost:_____

OPTION 2-

- Remove one sink section of the three long science tables to free up more classroom space.
- Repair (if possible) flooring. If too damaged, replace all flooring.
- Reducing gas/water to 9 gas instead of 10 and 6 water.
- Remove stationary demonstration table at the front
- Update existing eye washing station/shower area
- Install exterior exhaust fan. This would require the removal of some exterior bricks.
- Touchup paint where needed

Total OPTION 2 Junior High Science Lab project cost:_____

WEAKLEY COUNTY, TENNESSEE
RFP #2024-31
BID FORM
Page 3 of 3

EXPECTED DELIVERY/COMPLETION DATE: _____

Comments:

Bidder's Name/Company:

Address:

Phone #:

Signature & Date:

Comments:

BIDDER CERTIFICATION

The Director of Finance requests, as a matter of policy, that any consultant or firm receiving a contract or award resulting from this Request for Sealed Bid issued by the County of Weakley, Tennessee, shall make certification as below. Receipt of such certification, under oath, shall be a prerequisite to the award of contract and payment thereof.

I (we) hereby certify that if the contract is awarded to our firm, partnership or corporation that no members of the elected governing body of Weakley County or member of his or her immediate family, including spouse, parents or children or any person representing or purporting to represent any member or members of the elected governing body, has received or has been promised, directly or indirectly any financial benefit, by way of fee, commission, finder's fee, political contribution or any similar form of remuneration on account of the act of awarding and/or executing this contract under a Request for Proposal.

Handwritten Signature of Authorized Principal(s):

Name: _____

Title: _____

Name of Firm/Partnership/Corporation:

Date: _____

WEAKLEY COUNTY IRAN DIVESTMENT ACT COMPLIANCE

The Iran Divestment Act of 2016, effective as of July 1, 2016, is codified at Tenn. Code Ann. § 12-12-101 et seq. The Iran Divestment Act, with certain exceptions, prohibits local governments, including Weakley County, from entering into contracts with persons or entities engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in Tenn. Code Ann. § 12-12-105, a person engages in investment activities in the energy sector of Iran if:

- (1) The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
- (2) The person is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person, for forty-five (45) days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list, created pursuant to § 12-12-106, as a person engaging in investment activities in Iran as described in this section.

This Act requires the State of Tennessee's chief procurement officer to publish on the State's web site a list of persons it determines engage in investment activities in Iran (the "Prohibited Entities List").

Any BIDDER that is on the Prohibited Entities List will be ineligible to contract with Weakley County.

Pursuant to the Act, any BIDDER that attempts to contract with Weakley County must certify, at the time the bid is submitted, that the BIDDER is not identified on the Prohibited Entities List. A bid shall not be considered for award, nor shall any award be made, where the BIDDER fails to submit a signed and verified Bidder's Certification.

**BIDDER'S CERTIFICATION OF COMPLIANCE
WITH IRAN DIVESTMENT ACT**

Tenn. Code Ann. § 12-12-101 et seq.

Comes _____ (Printed name of Principal Officer of
Company), for and on behalf of _____, (the "Company")

and, after being duly authorized by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any
bidder certifies, and in the case of a joint bid each party thereto certifies as to its
own organization, under penalty of perjury, that to the best of its knowledge and
belief that each bidder is not on the list created pursuant to the Iran Divestment
Act, Tenn. Code Ann. § 12-12-106.

Signature

Title: _____

Sworn to and subscribed before me, a Notary Public, this ____ day of
_____, 20__.

_____ Notary Public

My Commission Expires: _____

DRUG-FREE WORKPLACE AFFIDAVIT

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer of five (5) or more employees contracting with Weakley County government to provide construction services, hereby state under oath as follows:

1. The undersigned is a principal officer of _____ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.

2. The Company submits this Affidavit pursuant to T.C.A. Section 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.

3. The Company is in compliance with T.C.A. Section 50-9-113.

Further affiant saith not.

Principal Officer

Sworn to and subscribed before me, a Notary Public, this ____ day of _____, 20__.

Notary Public

My Commission Expires: _____