

**WEAKLEY COUNTY
REQUEST FOR QUALIFICATIONS #2024-07
ARCHITECTURAL/ENGINEERING SERVICES for a
TENNESSEE DEPARTMENT OF HEALTH-ARPA-
HEALTHCARE IMPROVEMENTS GRANT PROGRAM(S)**

Weakley County will be accepting statements of qualifications from qualified firms for the following:

ARCHITECTURAL and ENGINEERING Services in connection with a project for the Weakley County Health Department that may include funding by the American Rescue Plan Act, the Cares Act, the Tennessee Department of Health, and Weakley County Government

Proposals must be received by the Weakley County Department of Finance by **3:00 PM CST on Friday, October 13th, 2023**. Proposals should be submitted to John Liggett, Director of Finance, 8319 Highway 22 Suite B, Dresden, TN 38225. Proposals received after this time will not be considered. Proposals can be hand delivered or by mail.

The A/E firm will assist in the design, the development of engineering and architectural reports, plans, specifications and bid documents; and on-site inspection of the construction activities and any other Architectural/Engineering Services as may be required during the program timeframe. The following plans are in place for improvements: new truss roof, clinical area updates, and clerical area updates.

All proposals should be sealed and marked with the following language:

RFQ# 2024-07: ARCHITECTURAL and ENGINEERING SERVICES STATEMENT OF QUALIFICATIONS FOR WEAKLEY COUNTY TDH GRANT(S)

Qualifications will be evaluated on the following factors:

- Specified experience or technical expertise of the firm in connection with the type of services to be provided.
- Past record of performance on contracts with the community and other clients including quality of work, timeliness, and cost control.
- Capacity of firm to perform the work within time limitations, taking into consideration the current and planned workload of the firm.

To be evaluated properly, the following must be addressed in detail:

- **Qualifications** – Availability of qualified personnel and capacity of the firm to carry out professional engineering services.
- **Experience** – Experience and technical expertise of the firm and its personnel as well as information regarding projects previously undertaken, including the types and cost of projects.
- **Scope of Services** – Summarize scope and type of services understanding of program and tasks.

Weakley County is an Equal Opportunity Provider and Employer. The County encourages Minority-owned Business Enterprises (MBEs) and Woman-owned Business Enterprises (WBEs) to submit qualifications. Weakley County will award a contract to the A/E firm or firms deemed most qualified to provide services as requested. The contract will include the scope and extent of work and other essential requirements.

Weakley County reserves the right to reject any and all proposals.