



WEAKLEY COUNTY DEPARTMENT OF FINANCE

Shawn Francisco, Director of Finance

8319 Highway 22, Suite B

Dresden, TN 38225

E-mail: franciscos@k12tn.net

www.weakleycountytn.gov

T: (731) 364-5429 F: (731) 364-3858

Dear Interested Vendor:

Thank you for your interest in doing business with Weakley County. Please complete and return the attached bidder/vendor application at your earliest convenience. We would also like you to identify for us the specific "items" that you would like to sell to Weakley County. It is essential for you to complete the application and identify the specific items of interest to you.

Mail, fax, or e-mail the completed application to:

Shawn Francisco

Weakley County Department of Finance

8319 Hwy 22

Dresden, TN 38225

Fax: 731-364-3858

E-Mail: franciscos@k12tn.net

If you have any questions, please call 731-364-5429.

Sincerely,

Shawn Francisco,
Director of Finance

Weakley County, Tennessee Bidder/Vendor Application

1) BIDDER/VENDOR INFORMATION

(Address where purchase orders, correspondence, etc., are to be mailed)

Business Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____ E-Mail: _____

Remittance Address (if different) _____

City _____ State _____ Zip Code _____

Contact Person: _____ E-Mail: _____

Phone: _____

2) TAX INFORMATION

Company or Individual's Name _____

Federal ID# or Social Security# _____

Please submit with W-9 application)

3) TYPE of BUSINESS

Type of Business _____

Commodity _____

4) BUSINESS INFORMATION

Bank References _____, _____, _____

Has any state agency filed a complaint against you or your products/services? If yes, list date(s):

Has performance penalty ever been assessed against you? If yes:

When? _____ Where? _____

Why? _____

Does your company accept Purchase Orders? _____

Note: All Vendors must comply with TCA 12-4-101, "Bidding by State Employees Prohibited."