

WEAKLEY COUNTY, TENNESSEE
HEALTH, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE

Thursday, June 16, 2016; 3:00 p.m.

Health, Education and Economic Development Committee Members Present: Commissioners Carmen Chandler, Dale Overton, James Bynum, Jack Vincent, Larry Hudson, Donald Doster, Roger VanCleave, Scott Fortner and James Roy Pope

Health, Education and Economic Development Committee Members Absent: None

The Health, Education and Economic Development Committee met on Thursday, June 16, 2016 at 3:00 p.m. in the conference room at the Department of Finance. Others present included: Jake Bynum - Weakley County Mayor, Randy Frazier - Director of Schools, Mark Maddox - Director of Technology for Schools, Trista Snider - Director of School Nutrition, Shirley Callis - Director of Adult Learning Center, Patricia Cochran - School Board Secretary, Kellie Thayer - Deputy Director of Finance, Weakley County School Board Members Steve Vantrease, Gath Meeks, and Lindell Roney, Weakley County Commissioner Roger Donaldson, and Representatives of the Media.

OLD BUSINESS:

Chairperson Carmen Chandler called the meeting to order at 10:00 a.m. and called for a motion to approve minutes from June 9 and June 10, 2016 meetings. Commissioner VanCleave made the motion to approve the minutes and with a second by Commissioner Doster the motion unanimously passed.

NEW BUSINESS:

Transfer No. 1516-50: Child Nutrition Fund 143

This transfer moves \$7,682 from line 73100-105 (Supervisor/Director) to the following lines: \$30 to line 73100-167 (Maintenance Personnel), \$770 to line 73100-307 (Communication), \$182 to line 73100-347 (Pest Control), \$3700 to line 73100-359 (Disposal Fees), and \$3000 to line 73100-524 (Staff Development). Director of Schools Randy Frazier cited the reasons for the transfer are due to the former School Nutrition Supervisor retiring and having a decreased salary, the disposal fee projection did not account for an increase in prices, and the incoming Nutrition Director has more staff development required to perform. Commissioner Fortner questioned line 347 (Pest Control) to which Director Frazier stated that the costs for pest control were more than predicted. Commissioner Vincent asked about the increase in line 359 (Disposal Fees) and Director Frazier addressed the question by saying that the prices have increased despite his removal of dumpsters and he wishes the schools could bid out their own trash disposal. Commissioner Pope made the motion to approve the transfer through the Finance, Ways and Means Committee and recommend to the full County Commission, and with a second by Commissioner Doster the motion unanimously passed.

Resolution No. 2016-33: General Purpose School Fund 141

This resolution authorizes budget amendments for the realignment of revenues and expenditures in the 2015-2016 FY General Purpose School Fund Budget. Director of Schools Frazier addressed the highlights in many of the lines. Commissioner Overton asked how many teachers Weakley County currently has above the minimum required and Director Frazier stated that there are around 45 teachers, including Assistant Principals and Guidance Counselors. Chairperson Chandler asked about the increase in line 71200-725 (Special Education

Equipment) and Director Frazier explained the increase was for lifts, hearing aid equipment, and a variety of items associated with the needs of each child.

Chairperson Chandler asked what line 72620-329 (Laundry) includes and Director Frazier said that the line is for uniforms. Commissioner Overton asked what line 72710-313 (Contracts with Parents) includes and Director Frazier said the line was used to reimburse the parents of special needs students who must travel out of town for the needs of their child. Commissioner Vincent asked about the increase in line 72710-425 (Gasoline) and Director Frazier explained that he budgeted an educated prediction and that the amount used will vary from year to year. Commissioner Overton asked about line 72710-353 (Towing) and Director Frazier explained that the amount is for towing broken down buses and such, and that he is on the lookout to purchase a tow truck for the schools.

Commissioner VanCleave made the motion to approve and recommend Resolution No. 2016-33 to the Finance, Ways and Means Committee and with a second by Commissioner Doster the motion unanimously passed.

2016-17 FY Fund 143, 142, & 141 – School Nutrition Fund, Schools Federal Project Fund, & General Purpose School Fund

Chairperson Chandler called for a motion to place the 2016-2017 FY Funds 143, 142, and 141- All School Budgets on the floor for discussion. Motion was made by Commissioner Pope, seconded by Commissioner Hudson.

Fund 142 – School Federal Projects Fund:

Director of Schools Frazier said that he would be cutting two special education teacher positions and adding an additional school psychologist position. Commissioner VanCleave made the motion to approve Fund 142 through the HEED Committee and recommend to the Finance, Ways and Means Committee, and with a second by Commissioner Doster the motion passed unanimously.

Fund 143 – Child Nutrition/Food Service Fund:

Director of Schools Randy Frazier began by stating that for the past several years, the cafeteria fund has been operating at a loss. He stated the goal for the School Nutrition Department is to come out even at the end of the year. He mentioned that in the past the labor had been too high compared to the number of meals distributed, and that other causes are being investigated as well.

He went on to say that although school lunches cost the county \$3.15, the free rate reimbursement for school lunches is only \$2.67, with the full price reimbursement rate being \$0.37 per person. With lunch prices currently ranging from \$2.25 to \$3.25, the cafeterias are operating in a deficit. Due to this fact, Director Frazier stated that they would be increasing the lunch prices \$0.25 cents for each school and cutting labor. [Elementary Schools: From \$2.25 to \$2.50; Middle School and High School: from \$2.50 to \$2.75; Adults lunch: from \$3.25 to \$3.50] Discussion was had on the lunch program and costs of meals. Director Frazier mentioned that he would also be moving all of the funds paid from 143-73100-359 (School Nutrition Fund - Disposal Fees) to 141-72610-359 (General Purpose School - Disposal Fees) to further decrease the likelihood for the Nutrition Fund to operate at a loss.

Brief discussion was had on the accuracy of the totals on the provided Revenue Estimate and Appropriations Requests reports. Commissioner VanCleave made the motion to approve Fund 143 through the HEED

Committee and recommend to the Finance, Ways and Means Committee, and with a second by Commissioner Pope the motion passed unanimously.

Fund 141 – General Purpose School Fund:

Director Frazier addressed a document that he had distributed that provided some highlights of his proposed 2016-2017 FY budget revenues and expenditures. He began by mentioning an increase in revenue line 40210 (Local Option Sales Tax), as well as a substantial increase in revenue line 46511 (Basic Education Program). He detailed some revenue highlights of the 2016-2017 FY.

Director Frazier began discussing expenditures by mentioning line 71100-116 (Teachers) and said that a 3% pay increase had been factored in for all employees across the board, both certified and non-certified. He discussed some movement of teacher positions in the different schools.

He mentioned a 3% increase in line 71100-207 (Medical Insurance) due to the anticipated 6% increase in medical insurance for the year. He went on to address the increase in line 71100-299 (Other Fringe Benefits) which includes the \$50 per person Great-West Empower Retirement contributions county match funds, as well as the employee Health Savings Account contribution (\$500 for individual, \$1000 for family plans).

Director Frazier briefly spoke on the following accounts and cited reasons for each:

71100-722 (Technology): Purchasing computers, interactive boards, and making investments in technology equipment.

72215-116 (Alternative School-Teachers): Adding a new teacher to accommodate the expanded need in this department.

72120-131 (Health Services): Adding a full time nurse and explained the need for the new nurse due to students' needs.

72215-116 (Alternative Instruction Program): Need for additional teacher at Alternative School.

72215-310 (Contracts): Funds used to pay for student(s) with behavioral issues to attend Carroll Academy.

72310-506 (Liability Insurance): Major issues at the schools (fire and water damage, etc.) have increased the General Liability Insurance. He explained that he would be adding new insurance coverages:

- Cyber Liability (\$15,000 in coverage) Covers data processing, computer programs, coverage in case of being hacked.
- Umbrella Insurance Policy (\$5 million in coverage)
- Environmental Insurance - (3 years, \$137,000 in coverage) Covers asbestos, mold, lead paint issues and terrorism.

72410-307 (Communication): Phone bills for schools will no longer be paid according to school enrollment, but rather the regular cost of the bill.

72610-359 (Disposal Fees): Includes the costs of School Nutrition disposal fees as well.

72610-351 (Rentals): Rental for the UTM Football Field, and rental of lifts, a catch-all.

72610-399 (Other Contracted Services): Rebidding of cleaning services created a significant decrease.

72610-502 (Building and Contents Insurance): Insurance increased.

76100-707 (Capital Outlay): Costs of roofing, painting and general upkeep on schools and buildings. School painting has not been bid out yet, but there are plans to bid – possibly fall before the bids are out.

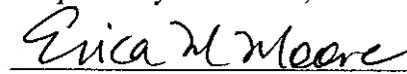
Chairperson Chandler questioned line 72710-142 (Mechanics) and Mr. Frazier explained that the increase included the 3% raise for the schools employees. Chandler also asked about line 72710-453 (Vehicle Parts) and Mr. Frazier stated that the new bus garage Supervisor is an excellent mechanic and has been able to make many vehicle repairs in-house, which explains the small decrease in line 72710-338 (Maintenance and Repair – Vehicles).

Some discussion was had regarding school nurses and the rate of pay for school nurses. Discussion continued on buses, bus routes and the addition of 4 new buses that are factored into the budget. After that, brief conversation was had on computer technicians and their rate of pay.

Commissioner Doster made the motion to approve Fund 141 through the HEED Committee and recommend to the Finance, Ways and Means Committee, and with a second by Commissioner Pope the motion passed with a vote of 8 yeas, and 1 nay.

Having no other business Commissioner VanCleave made the motion to adjourn at 10:02 a.m. and with a second by Commissioner Pope, the motion unanimously passed.

Respectfully Submitted,



Erica Moore, Secretary

Health, Education and Economic Development Committee

Approved:



Carmen Chandler, Chairperson

Health, Education and Economic Development Committee

Date: 7-26-2016