

ORIGINAL

**WEAKLEY COUNTY, TENNESSEE**  
**HEALTH, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE**  
**June 9, 2016; 10:00 a.m.**

**Finance, Ways and Means Members Present:** Commissioners Carmen Chandler, Dale Overton, James Bynum, Jack Vincent, Donald Doster, Roger VanCleave, Scott Fortner

**Finance, Ways and Means Members Absent:** Commissioner Larry Hudson and James Roy Pope

The Health, Education and Economic Development Committee met on Thursday, June 9, 2016 at 10:00 a.m. in the conference room at the Department of Finance. Others present included: Jake Bynum - Weakley County Mayor, Tim James - Director of Health Department, Tracy Byrd - Incoming Director of Health Department, Shirley Chappell - Director of the Sharon Senior Center, Ron Cheatham - Veterans Services Officer, Alex Britt - Director of Elections, Roger Donaldson - Weakley County Commissioner, Kellie Thayer - Deputy Director of Finance, and a Representative of the Media.

**OLD BUSINESS:**

Chairperson Carmen Chandler called the meeting to order at 10:00 a.m. and called for a motion to approve minutes from May 10, 2016. Commissioner Doster made the motion to approve the minutes and with a second by Commissioner Overton the motion unanimously passed.

**NEW BUSINESS:**

**Election of Recording Secretary**

A replacement recording secretary is required after the recent resignation of the committee's recording secretary. Commissioner VanCleave made the motion to nominate Erica Moore to the position of recording secretary for the HEED Committee, and with a second by Commissioner Doster the motion unanimously passed.

**Transfer No. 1516-41**

Previously passed unanimously through the Finance, Ways and Means Committee, this transfer moves \$975 from the Health Department line 55110-336 (Maintenance and Repair Services Equipment) to 55110-335 (Maintenance and Repair Services Building) in the General Fund Budget for landscape maintenance. Commissioner VanCleave made the motion to approve Transfer No. 1516-41 through the HEED Committee and with a second by Commissioner Doster the motion unanimously passed.

**Transfer No. 1516-45**

This transfer moves \$700 from Weakley County Office on Aging line 56100-422 (Food Supplies) to allot \$650 to 56100-355 (Travel) and \$50 to 56100-307 (Communications), and \$246 from line 56100-425 (Gasoline) to 56100-351 (Rentals) in the General Fund Budget. Mayor Bynum was recognized on behalf of Director Gail Rogers [out of town] and explained that more funds were needed for travel, the high cost of a phone bill, and the rental cost for her copy machine. Commissioner Doster made the motion to approve Transfer No. 1516-45 through the HEED Committee and with a second by Commissioner VanCleave the motion unanimously passed.

**Transfer No. 1516-46**

This transfer moves \$405 from the Sharon Senior Citizens Center line 56300-355 (Travel) and \$50 from line 56300-338 (Maintenance and Repair/Vehicles) to 56300-399 (Other Contracted Services). Chairperson Chandler recognized Sharon Senior Center Director Shirley Chappell. Mrs. Chappell explained the funds are needed to pay the instructor of a new exercise class for the center. Commissioner Doster made the motion to approve Transfer No. 1516-46 through the HEED Committee and with a second by Commissioner VanCleave the motion unanimously passed.

**Transfer No. 1516-48**

This transfer moves \$150 from the Veterans Affairs line 58300-355 (Travel) to 58300-307 (Communication). Chairperson Chandler recognized Ron Cheatham, Veterans Services Officer. Mr. Cheatham explained the funds are needed to pay for the

high cost of a phone bill. Commissioner VanCleave made the motion to approve Transfer No. 1516-48 through the HEED Committee and with a second by Commissioner Doster the motion unanimously passed.

**Transfer No. 1516-49**

Previously passed unanimously in the Finance, Ways and Means Committee, transfer moves \$300 from the Election Commission line 51500-399 (Other Contracted Services) to line 51500-335 (Maintenance and Repair Services - Building). Chairperson Chandler recognized Alex Britt, Administrator of Elections. Mr. Britt explained the funds are needed to pay for mowing services for rest of the fiscal year for his building. Commissioner Vincent asked why mowing comes out of the Maintenance and Repair Building line instead of Other Contracted Services line. Deputy Director of Finance Kellie Thayer stated that those services have always come out of that line. Commissioner VanCleave made the motion to approve Transfer No. 1516-49 through the HEED Committee and with a second by Commissioner Doster the motion unanimously passed.

**Resolution No. 2016-30**

This resolution allocates \$5000 in grant funds to the Health Department lines: \$1000 to 55110-399-HTG (Other Contracted Services) and \$4000 to 55110-499-HTG (Other Supplies and Materials). Chairperson Chandler recognized Tim James, Director of the Health Department. Mr. James explained that this one-time grant allocated to Weakley County was obtained through the Healthier Tennessee Committee to promote a healthier Tennessee by furnishing local trails with mileage signs, helping fund community gardens, promotional supplies such as FitBits and t-shirts, and a personal trainer for the schools. Commissioner VanCleave made the motion to approve Resolution No. 2016-30 through the HEED Committee and with a second by Commissioner Doster the motion unanimously passed.

**Resolution No. 2016-31**

This resolution allocates \$1108 in revenue funds to the Weakley County Office on Aging line 56100-499 (Other Supplies and Materials) Mayor Bynum was recognized on behalf of Director Gail Rogers [out of town] and explained that the Dresden and Sharon Senior Centers are expected to raise money annually to help fund operations for their facility and activities. Mayor Bynum explained that these funds are excess funds raised after the expected donation requirements. Discussion was had as to whether excess funds such as these should go back into the budget for the Senior Centers to use. Mayor Bynum said that the Development District had once funded 100% of the budget for the Senior Centers but as their costs and programs load increased, the County had to pick up the majority of the costs. In order to not put the entire burden on the taxpayers, the Senior Centers are expected to raise money to help fund center operations. More discussion was had regarding funding. Commissioner Doster made the motion to approve Resolution No. 2016-31 through the HEED Committee and with a second by Commissioner VanCleave the motion unanimously passed.

**2016-2017 FY Fund 101 – General Fund Budgets**

Commissioner Overton made the motion to place the following 2016-2017 FY Fund 101 – General Fund Budgets on the floor for discussion was seconded by Commissioner VanCleave: Accounts No. 55110 (Health Department), 58300 (Veterans Affairs), 56100 (Weakley County Office on Aging/Dresden Senior Center) and 56300 (Sharon Senior Center).

**Account No. 55110 (Health Department):** Chairperson Chandler recognized Health Department Director Tim James who explained that his operating budget has decreased, and that the only change was in the DGA contract. Chairperson Chandler asked about line 309 (Contracts with Other Agencies), and Director James explained that those funds are sent from Weakley County, who is billed quarterly, into the State of Tennessee. Mayor Bynum explained that, due to the nature of the layout of the budget reports document, there are going to be items that appear to not be expensed. Commissioner Chandler asked about the renovations at the Health Department and Director James explained that the renovations were for the most part completed and the parking lot had been blacktopped. Director James went on to say that he would be giving up Weakley County as one of the 4 counties he is over. He introduced Tracey Bird, the newly appointed Director of the facility, and he commended the committee for their support and hard work over the years. Commissioner VanCleave made the motion to approve through the HEED Committee and recommend the Health Department budget to the Finance, Ways and Means Committee and with a second by Commissioner Fortner the motion unanimously passed.

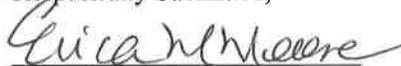
**Account No. 58300 (Veterans Affairs):** Chairperson Chandler recognized Veterans Services Officer Ron Cheatham who explained that he is requesting a significant raise for his part-time assistant, Randi Stoyre. He went on to say that due to his retiring at the end of July 2016, Ms. Stoyre would be taking on a significant increase in workload through having to help the incoming services officer and should be compensated accordingly. Mr. Cheatham suggested that the funds could come from the general fund budget, or be taken out of the salary line of the incoming Veterans Services Officer and added to the assistant's salary line. Chairperson Chandler asked whether the office was up-to-date on the software and computer requirements for that office. Mr. Cheatham said that things were not up-to-date. Discussion was had regarding the necessity of making sure the department is up-to-date. Commissioner Vincent stated that any and all issues concerning raises will ultimately be decided and should therefore be discussed with the Finance, Ways and Means Committee. He went on to add that he was not an advocate of moving funds from the incoming Veterans Service Officer salary line to the assistant's salary line. Commissioner Doster made the motion to approve through the HEED Committee and to recommend the Veterans Affairs budget to the Finance, Ways and Means Committee and with a second by Commissioner Overton the motion unanimously passed.

**Account No. 56100 (Weakley County Office on Aging):** Chairperson Chandler recognized Mayor Bynum on behalf of Director Gail Rogers. Mayor Bynum began by mentioning a \$6000 increase in line 189 (Other Salaries and Wages). He explained that Ms. Rogers anticipates an increase in the number of respite care clients for the FY 2016-2017, and the funds in this line pay the nurses who work for the respite care program. In addition, the line serves as a "pass through" in that the Northwest Tennessee Development District pays Weakley County the funds for the Respite Care Program, who in turn pays the nurses. Mayor Bynum went on to say that Suzann Kroll, Nutrition Coordinator for the Weakley County Office on Aging, is paid from line 130 (Social Workers). Commissioner Overton asked to whom rent was paid. Mayor Bynum said that \$6500 annually was paid to the City of Dresden to rent the facility. Commissioner VanCleave made the motion to approve through the HEED Committee and recommend the Weakley County Office on Aging budget to the Finance, Ways and Means Committee and with a second by Commissioner Vincent the motion unanimously passed.

**Account No. 56300 (Sharon Senior Citizens Center):** Chairperson Chandler recognized Mayor Jake Bynum on behalf of Director Shirley Chappell, who explained that Mrs. Chappell requested a \$1.00 per hour increase in pay for her part-time employees at the center. The proposed increase was not reflected on the budget reports. Commissioner Chandler asked about the increase in line 355 (Travel) and Mayor Bynum explained that Mrs. Chappell had not taken any trips with the center but had planned to take a trip in the fall of 2016. Commissioner Fortner made the motion to approve through the HEED Committee and to recommend the Sharon Senior Center budget to the Finance, Ways and Means Committee and with a second by Commissioner VanCleave the motion unanimously passed.

Having no other business Commissioner Overton made the motion to adjourn at 11:05 a.m. and with a second by Commissioner Chandler, the motion unanimously passed.

Respectfully Submitted,



Erica Moore, Secretary

Health, Education and Economic Development Committee

Approved:



Carmen Chandler, Chairperson

Health, Education and Economic Development Committee

Date: 6-16-2016