

**WEAKLEY COUNTY  
TIME SHEET SCHEDULE  
2011-2012**

PAYROLL DATES	FULL TIME TIME SHEETS DUE	PART TIME AND HOURLY TIME SHEETS DUE
July 29, 2011	July 11, 2011	July 19, 2011
August 30, 2011	August 10, 2011	August 19, 2011
September 30, 2011	September 9, 2011	September 20, 2011
October 28, 2011	October 10, 2011	October 20, 2011
November 30, 2011	November 10, 2011	November 18, 2011
December 30, 2011	December 9, 2011	December 16, 2011
January 30, 2012	January 10, 2012	January 19, 2012
February 29, 2012	February 10, 2012	February 17, 2012
March 30, 2012	March 9, 2012	March 20, 2012
April 30, 2012	April 10, 2012	April 19, 2012
May 30, 2012	May 10, 2012	May 18, 2012
June 29, 2012	June 8, 2012	June 18, 2012

**TIME SHEETS MUST BE TURNED IN TO THE DEPARTMENT OF FINANCE**

**LONGEVITY PAY SCHEDULE  
2011-2012**

MONTH OF HIRE DATE	PAYMENT DATE
JULY	July 29, 2011
AUGUST	August 30, 2011
SEPTEMBER	September 30, 2011
OCTOBER	October 28, 2011
NOVEMBER	November 30, 2011
DECEMBER	December 30, 2011
JANUARY	January 30, 2012
FEBRUARY	February 29, 2012
MARCH	March 30, 2012
APRIL	April 30, 2012
MAY	May 30, 2012
JUNE	June 29, 2012

**WEAKLEY COUNTY  
TIME SHEET SCHEDULE  
2011 - 2012  
BUS DRIVERS  
CUSTODIANS  
EDUCATIONAL ASSISTANTS  
BASP  
FOOD SERVICE  
SUBSTITUTES FOR ALL THE ABOVE**

<b>PAYROLL DATES</b>	<b>PAY PERIOD START AND END</b>	<b>TIME SHEETS DUE</b>
July 29, 2011	July 1-15	July 19, 2011
August 30, 2011	July 16-31 and August 1-15	August 19, 2011
September 30, 2011	August 16-31 and September 1-15	September 20, 2011
October 28, 2011	September 16-30 and October 1-15	October 20, 2011
November 30, 2011	October 16-31 and November 1-15	November 18, 2011
December 30, 2011	November 16-30 and December 1-15	December 16, 2011
January 30, 2012	December 16-31 and January 1-15	January 19, 2012
February 29, 2012	January 16-31 and February 1-15	February 17, 2012
March 30, 2012	February 16-29 and March 1-15	March 20, 2012
April 30, 2012	March 16-31 and April 1-15	April 19, 2012
May 30, 2012	April 16-30 and May 1-15	May 18, 2012
June 29, 2012	May 16-25	May 29, 2012

Time sheets must be at the Central Office by the due dates

Longevity payments will be included on your monthly payroll check.  
Longevity will be paid on the payment dates above based on your hire date.

**WEAKLEY COUNTY  
PAY SCHEDULE  
2011 - 2012**

**TEACHERS  
SECRETARIES  
NURSES  
READING INTERVENTIONIST  
SUBSTITUTES FOR ALL THE ABOVE**

<b>PAYROLL DATES</b>	<b>REPORTS OF LEAVE DUE</b>
September 15, 2011	September 1, 2011
October 14, 2011	October 3, 2011
November 15, 2011	November 1, 2011
December 15, 2011	December 1, 2011
January 13, 2012	January 3, 2012
February 15, 2012	February 1, 2012
March 15, 2012	March 1, 2012
April 13, 2012	April 2, 2012
May 15, 2012	May 1, 2012
June 15, 2012	May 25, 2012
July 13, 2012	
August 15, 2012	