

RESOLUTION LIMITING THE EXPENDITURE OF FUNDS FROM THE WEAKLEY COUNTY, TENNESSEE, GENERAL FUND FOR ONLY EXPENDITURES WHICH MEET THE PURCHASING PROCEDURES PRESCRIBED IN THIS RESOLUTION.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of Weakley County, Tennessee, meeting in regular session on this 20th day of July, 1981, as follows:

SECTION 1. The County Judge/Executive or his designee shall authorize the obligation of County General Funds through the use of requisitions and purchase orders for all purchases.

SECTION 2. Unless an account is authorized at a local vendor to purchase small items or unless emergency procedures have been authorized by the County Judge/Executive in writing, each department head shall submit a requisition to the County Judge/Executive or his designee for all purchases or potential obligations of the County General Fund.

SECTION 3. If the estimated purchase price exceeds \$500.⁰⁰ for a single item or group of items, the County Judge/Executive or his designee shall take bids utilizing the general specifications provided by the department head. If the specifications submitted are not limited to one vendor or manufacturer, the County Judge/Executive shall use the specifications with minor modifications to meet general bidding requirements.

SECTION 4. After a price or bid is received, the County Judge/Executive shall issue a purchase order to the vendor indicating the purchase has been properly authorized and sufficient funds are available within the budget appropriation.

SECTION 5. In-lieu of issuing a separate purchase order for each small purchase, the County Judge/Executive may establish procedures for blanket purchasing procedures and so notify each department head in writing of the procedures.

SECTION 6. For maintenance parts and emergency purchases, the County Judge/Executive is hereby authorized to prescribe purchasing procedures which provide for the continuous operation of the county but adhere to good purchasing procedures.

SECTION 7. Upon the passage of this resolution it shall be published in two local newspapers; each department head shall be provided a copy; and each major vendor notified in writing. Other procedures as prescribed shall be developed and provided to department heads within 30 days from the passage of this resolution.

SECTION 8. After a copy of this resolution is provided to each department head, any purchase which does not meet the requirements prescribed in this resolution shall not be an obligation of the county and shall not be paid from funds of the County General Fund.

SECTION 9. This resolution shall take effect from and after its passage and its provisions shall be in force from and after July 20, 1981, the public welfare requiring it.

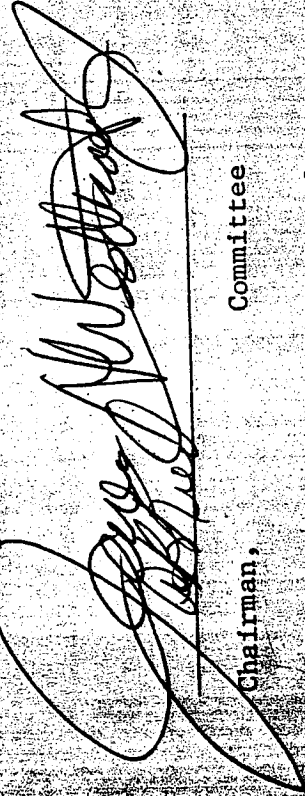
IT IS HEREBY FURTHER ORDERED, that a true copy of this Resolution be spread upon the Commission record of this date.

PURSUANT TO THE RULES OF THE COMMISSION, THIS RESOLUTION IS SPONSORED BY THE FOLLOWING MEMBERS OF THE WEAKLEY COUNTY BOARD OF COUNTY COMMISSIONERS:

Wayne M. Lewis

George Bunsrad

Acknowledged and Approved:



Chairman, Committee

Motion made by Charlie Culver that the foregoing resolution be adopted;

Motion seconded by Jaeky M. Esch.

Upon being put to a NAYES vote, same Carried.

Passed and approved the 20th day of July, 1981.

Attested:

Approved:

James J. Owen

James T. Omer, County Clerk

Charles T. Butts

Charles T. Butts, County Judge