

**Weakley County, Tennessee  
Invitation to Bid  
Bid #2021-06**

The Weakley County, Tennessee Department of Finance will be accepting bids on the following:

**Generator for the  
Weakley County Election Commission**

Information can be obtained from the Department of Finance, 8319 Highway 22, Suite B, Dresden, TN 38225, between the hours of 8:00 A.M. and 4:00 P.M. or online at [www.weakleycountyttn.gov](http://www.weakleycountyttn.gov).

Bids will be accepted **until 3:00 P.M., October 7, 2020**. Bids received after this time will be deemed late and will not be considered.

**Bids must be sealed and marked on the outside of the envelope:**

**“SEALED BID #2021-06, ELECTION COMMISSION - GENERATOR”**

Nothing herein is intended to exclude any responsible vendor, his or her product or service, or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to offer a proposal. Weakley County is compliant with Title VI of the 1964 Civil Rights Act and as a result, does not discriminate on the grounds of race, creed, national origin or gender.

Bids may be hand delivered or mailed to:

**John H. Liggett  
Director of Finance  
Weakley County, Tennessee  
8319 Highway 22, Suite B  
Dresden, TN 38225**

Any questions concerning the bid should be directed to John Liggett, Director of Finance (731-364-5429).

**WEAKLEY COUNTY  
BID INFORMATION  
BID #2021-06**

**DESCRIPTION OF WORK:**

The Weakley County Election Commission is seeking bids for a backup power system to generate power sufficient enough to operate the 120 volt outlets and lights in the Election Commission office for the purpose of ensuring elections are not delayed in the event of a power outage. The Weakley County Election Commission is located at 135 South Poplar Street in Dresden, Tennessee.

**SCOPE OF WORK:**

The Bidder (Contractor) will be responsible for installing a concrete or concrete type pad for the generator to be installed on. The bidder will be responsible for obtaining all necessary permits. The bidder must provide and install conduit, wiring, and parts to make the transfer from grid power to generated power to one panel of 12 Volt circuits automatic. The installed generator must be natural gas operated and be capable of producing a minimum of 20KW on demand. The bidder will install a natural gas feed line to the generator from a utility source no more than 15 feet away from the generator location.

The bid price shall include all parts, labor, accessories, and any other standard equipment or service necessary to make the generator function as intended. Pricing shall be effective for 90 days from the date of bid award.

If, in the bidder's opinion, additional equipment or services are necessary to make the generator fully operational, this shall be included, with explanation, in the bid.

Any items bid deemed not of equal and/or better and of comparable quality and similar in design as that specified shall be cause for rejection of bids. In addition to the price, the following aspects will also be considered in the award of a contract:

- The ability of the bidder to perform the contract or to provide the material for service required;
- Whether the bidder can perform the contract and provide the material or service promptly or within the time specified without delay or interference;
- The character, integrity, reputation, experience and efficiency of the bidder;
- The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- The ability of the bidder to provide future maintenance and service for the use of the subject contract;
- Terms and conditions stated in bid;
- Compliance with specifications or the Invitation to Bid;
- Utilization of the format set forth in Section 3 for submittal of a bid; and,
- Bidder's past performance with the County.

The County reserves the right to reject any and all bids, to waive any irregularities in a bid, to make awards to more than one bidder, to accept any part or all of a bid,

or to accept the bid (or bids) which in the judgment of the governing body is in the best interest of the County.

**BID FORM:**

All prices must include all costs. Costs included in the bid prices shall include parts, labor, accessories, and any other standard equipment necessary to make this system operational, freight, delivery, installation, and training instructions. The County is not subject to sales tax. Explain, if applicable, the type of warranty, length, coverage provided, bidder and purchaser liabilities, and any other associated costs. Specify any additions to the warranty coverage above the limits set forth in the attached specifications (attach additional pages if necessary). State the name and location of the nearest authorized factory service facility or provider. Bidders shall also submit a detailed description and specifications of the product(s). In compliance with this Invitation to Bid, and subject to all conditions thereof, the undersigned agrees that if this bid response is accepted within ninety (90) days from the date of opening, to furnish any or all of the items upon which price(s) are quoted, at the price set opposite each item unless otherwise specified.

**REQUIRED FORMS:**

A copy of the following required documents should be submitted with the bid:

- Bidder's Certification
- Drug-Free Workplace Affidavit (if applicable)
- Bidder's Certification of Compliance with Iran Divestment Act

**WEAKLEY COUNTY, TENNESSEE  
BID #2021-06  
BID FORM  
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**ITEM FOR BID:**

Generator for the Weakley County Election Commission.

**BIDS WILL BE RECEIVED BY:**

WEAKEY COUNTY, TENNESSEE  
DIRECTOR OF FINANCE  
8319 HIGHWAY 22, SUITE B  
DRESDEN, TN 38225

**UNTIL 3:00 P.M., OCTOBER 7, 2020**

Having carefully examined the specifications for the above referenced items, the undersigned submits the following as bid.

**Manufacturer/Model:**

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**Total Price (including all related parts, accessories, services, etc.):**

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**Comments/Notes:**

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**WEAKLEY COUNTY, TENNESSEE**  
**BID #2021-06**  
**BID FORM**  
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Please list at least three (3) references, including name, address, and telephone number for which you have performed similar tasks in the past:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

BIDDER NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE/FAX NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**BIDDER CERTIFICATION**

The Director of Finance requests, as a matter of policy, that any consultant or firm receiving a contract or award resulting from this Request for Sealed Bid issued by the County of Weakley, Tennessee, shall make certification as below. Receipt of such certification, under oath, shall be a prerequisite to the award of contract and payment thereof.

I (we) hereby certify that if the contract is awarded to our firm, partnership or corporation that no members of the elected governing body of Weakley County or member of his or her immediate family, including spouse, parents or children or any person representing or purporting to represent any member or members of the elected governing body, has received or has been promised, directly or indirectly any financial benefit, by way of fee, commission, finder's fee, political contribution or any similar form of remuneration on account of the act of awarding and/or executing this contract under a Request for Proposal.

Handwritten Signature of Authorized Principal(s):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm/Partnership/Corporation:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**DRUG-FREE WORKPLACE AFFIDAVIT**

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The undersigned, principal officer of \_\_\_\_\_, an employer of five (5) or more employees contracting with Weakley County government to provide construction services, hereby state under oath as follows:

1. The undersigned is a principal officer of \_\_\_\_\_ (hereinafter referred to as the "Company"), and is duly authorized to execute this Affidavit on behalf of the Company.
  
2. The Company submits this Affidavit pursuant to T.C.A. Section 50-9-113, which requires each employer with no less than five (5) employees receiving pay who contracts with the state or any local government to provide construction services to submit an affidavit stating that such employer has a drug-free workplace program that complies with Title 50, Chapter 9, of the *Tennessee Code Annotated*.
  
3. The Company is in compliance with T.C.A. Section 50-9-113.

Further affiant saith not.

\_\_\_\_\_  
Principal Officer

Sworn to and subscribed before me, a Notary Public, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

# WEAKLEY COUNTY IRAN DIVESTMENT ACT COMPLIANCE

The Iran Divestment Act of 2016, effective as of July 1, 2016, is codified at Tenn. Code Ann. § 12- 12-101 et seq. The Iran Divestment Act, with certain exceptions, prohibits local governments, including Weakley County, from entering into contracts with persons or entities engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in Tenn. Code Ann. § 12-12-105, a person engages in investment activities in the energy sector of Iran if:

- (1) The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
- (2) The person is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person, for forty-five (45) days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list, created pursuant to § 12-12-106, as a person engaging in investment activities in Iran as described in this section.

This Act requires the State of Tennessee's chief procurement officer to publish on the State's web site a list of persons it determines engage in investment activities in Iran (the "Prohibited Entities List").

Any BIDDER that is on the Prohibited Entities List will be ineligible to contract with Weakley County.

Pursuant to the Act, any BIDDER that attempts to contract with Weakley County must certify, at the time the bid is submitted, that the BIDDER is not identified on the Prohibited Entities List. A bid shall not be considered for award, nor shall any award be made, where the BIDDER fails to submit a signed and verified Bidder's Certification.

**BIDDER'S CERTIFICATION OF COMPLIANCE  
WITH IRAN DIVESTMENT ACT**

Tenn. Code Ann. § 12-12-101 et seq.

Comes \_\_\_\_\_ (Printed name of Principal Officer of  
Company), for and on behalf of \_\_\_\_\_, (the "Company")  
and, after being duly authorized by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any  
bidder certifies, and in the case of a joint bid each party thereto certifies as to its  
own organization, under penalty of perjury, that to the best of its knowledge and  
belief that each bidder is not on the list created pursuant to the Iran Divestment  
Act, Tenn. Code Ann. § 12-12-106.

\_\_\_\_\_

Signature

Title: \_\_\_\_\_

Sworn to and subscribed before me, a Notary Public, this \_\_\_\_ day of

\_\_\_\_\_, 20\_\_.

\_\_\_\_\_ Notary Public

My Commission Expires: \_\_\_\_\_