

WEAKLEY COUNTY, TENNESSEE
FINANCE, WAYS, AND MEANS COMMITTEE
Friday, March 17, 2017 – 9:00 a.m.

Finance, Ways, and Means Committee Members Present: Commissioners Eric Owen, Earl Wright, Dennis Doster, David Hawks, Greg Usery, Larry Taylor, James H. Westbrook, Jr., and Roger Donaldson

Finance, Ways, and Means Committee Members Absent: Commissioner Tommy Jones

The Finance, Ways and Means Committee met on Friday, March 17, 2017, at 9:00 a.m. in board room at the Board of Education/Department of Finance in Dresden. Others present included County Mayor Jake Bynum, Finance Director John Liggett and Deputy Kellie Thayer, Clerk and Master Regina VanCleave, Roads Supervisor Charles Ross, General Sessions Judge Tommy Moore, Dresden Senior Citizens Director Gail Rogers, Sharon Senior Center Director Shirley Chappell, Health Department Director Tracy Byrd, Elections Administrator Alex Britt, Director of Schools Randy Frazier, Director of the Carl Perkins Center for the Prevention of Child Abuse Center Bette Jewel and other members, and representatives from the media.

Chairperson Owen called the meeting to order at 9:00 a.m.

APPROVAL OF MINUTES: Commissioner Usery made the motion to approve the minutes from the January 30, 2017, meeting and with a second by Commissioner Donaldson, the motion to approve passed unanimously.

OLD BUSINESS: None

NEW BUSINESS:

Chairperson Owen commended Kellie Thayer, Deputy Finance Director, for a job well done on the 2015-2016 FY Comptroller's report of a clean audit for Weakley County, and asked for a round of applause.

Transfer 1617-10

Previously passed unanimously through HEED, this transfer moves \$328 from 72120-198CSH (Health Services – Non-certified Substitute Teachers Coordinated School Health) line, and \$4,857 from 72120-207CSH (Health Services – Medical Insurance) line, and disperses it into the lines for Health Services Medical Personnel Lines (131CSH), Educational Assistants (163CSH), and Materials and Supplies (499CSH) in the General Purpose School Fund. Director of Schools Frazier explained that the reasons for the transfer included that the cost of insurance for the new Director for Coordinated School Health was not as much as anticipated, and that more medical personnel was needed to perform eye screenings at the schools. Commissioner Wright made the motion to approve Transfer 1617-10 and with a second by Commissioner Hawks the motion passed unanimously.

Resolution No. 2017-31

Previously passed unanimously through the HEED Committee, this resolution adjusts various monies in the Education Edge Reserve and Special Education lines, adjusts Interquest Canine Services to be contracted under Safe Schools, makes adjustments to the Early Childhood Grant, and shows the receipt of the Discovery Pathway to Financial Success Grant. Director of Schools Frazier explained that details of the adjustments included travel for various reasons, adding a personal finance class to the schools system that features Dave Ramsey teachings, designating the mandated monies from the Special Education line for the Gifted Program, moving certain monies to lines to meet state requirements, and moving monies to pay the contracted drug dog services from the more appropriate line designated as Safe Schools in the General Purpose School budget. Commissioner Westbrook asked whether the implementation of the drug dog had been successful, and Director Frazier said that it had been a great success, including the ability to find a variety of drugs and alcohol. Commissioner Dennis Doster made the motion to approve Resolution No. 2017-31 and recommend it to the full county commission, and with a second by Commissioner Taylor, the motion to approve passed unanimously.

Director Frazier informed the committee that the bid process had been completed for the work for the Adult Learning Center and that the figures were now available and in line with the \$1.8 million projection, and that they would be meeting soon to map out a plan. Director Frazier said that he wanted the commission to be aware that they have included the cost of the area of the building that will be used for the preservation of county records in the projection, and that the estimate by itself could be from \$35,000-\$50,000. He commented that he hoped that the commission would remember the inclusion, however, should the schools might need it in the future. There was some short discussion on school construction timeline.

Transfer 1617-11

This transfer moves \$250 out of 51300-599 (County Mayor – Other Charges) and moves it into 51300-332 (County Mayor – Legal Notices) in the County Mayor’s account in the General Fund. Chairperson Owen recognized Mayor Bynum who explained that the recent resignations and vacancies in positions must legally be provided as notices to be printed in the newspaper, and that those resignations could not have been anticipated or subsequently budgeted at the beginning of the year. Commissioner Wright made the motion to approve Transfer 1617-11 and with a second by Commissioner Usery, the motion passed unanimously.

Transfer 1617-12:

Previously passed unanimously through the Public Safety Committee, this transfer shifts \$13,550 from 54110-310 DCP (Sheriff’s Department Drug Court Program - Contracts with Other Agencies) line to the 54110-355 DCP (Sheriff’s Department Drug Court Program - Travel) line. General Sessions Judge Tommy Moore explained that the funds being shifted are state grant funds that had previously never been permitted to be used for travel, but had for the first time been approved to be utilized specifically for travel expenses with the permission of the TN Department of Mental Health and Substance Abuse Services. Judge Moore explained that these funds, used for travel expenses to conferences such as the National Association of Drug Court Professionals National Conference, will save monies in both Obion and Weakley Counties. Commissioner Hawks made the motion to approve Transfer 1617-12 and with a second by Commissioner Taylor the motion passed unanimously.

Transfer 1617-13

Previously passed unanimously through the HEED Committee, this transfer moves \$400 out of 56100-425 (Adult Activities – Gasoline) line and moves it into the 56100-351 (Adult Activities – Rentals) line for the Dresden Senior Citizens Center in the General Fund. Chairperson Owen recognized Mayor Jake Bynum who explained that there was an increase in usage on the copier due to the printing of monthly newsletters and calendar, and subsequently an increase in the rental lease cost for the copy machine. Commissioner Dennis Doster made the motion to approve Transfer 1617-13 and with a second by Commissioner Donaldson the motion passed unanimously.

Transfer 1617-14

This transfer moves around various monies in the Trustee’s account in the General Fund. Trustee Marci Floyd explained that the reason for the transfer was that the tax collection season had been another very successful one with multiple tax collection notices sent out to residents, and therefore, more postage and office supplies were necessary. Commissioner Wright commented that Mrs. Floyd’s method was working well and that he support it. Commissioner Usery made the motion to approve Transfer 1617-14 and with a second by Commissioner Dennis Doster the motion passed unanimously.

Transfer 1617-15

Previously passed unanimously through the HEED Committee, this transfer moves \$600 out of the 56300-399 (Other Contracted Services) line into the 56300-499 (Other Supplies and Materials) line, as well as moving \$500 from the 56300-338 (Maintenance and Repair Vehicle) line into the 56300-452 (Utilities) line in the Sharon Senior Citizen account in the General Fund. Chairperson Owen recognized Shirley Chappell who stated that the transfer of funds into the utilities line was due to the fact that she needed more money to help with the cost of the center’s electric bill. She also explained that she needed the transfer to purchase new light fixtures for the senior center kitchen, and that the funds in the Other

Contracted Services were originally intended for a fitness class, but were not utilized for that reason after all. Short conversation was had about utility costs and the amount that the City of Sharon supplies the center per month. Commissioner Hawks made the motion to approve Transfer 1617-15 and with a second by Commissioner Westbrook, the motion passed unanimously.

Resolution No. 2017-32

Previously passed unanimously through the HEED Committee, this resolution moves \$2,000 from 39000 (Unassigned Fund Balance) to 56100-355 (Adult Activities – Travel) for the Weakley County Office on Aging in the General Fund. Chairperson Owen recognized Mayor Bynum who explained that the move was due to an increase in clients, and therefore travel costs, for the Office on Aging’s respite care nurse. He said that there was no place to transfer monies from the Office on Aging budget, so those monies were being requested from fund balance. Discussion was had regarding the Development District and the respite program, the travel line, revenue and expenses, and clients served. Commissioner Usery made the motion to approve Resolution No. 2017-32 and recommend it to the full county commission and with a second by Commissioner Wright, the motion passed unanimously.

Resolution No. 2017-33

Previously passed unanimously through the HEED Committee, this resolution marks the receipt of \$10,000 in grant funds from the State of Tennessee for “Access to Health and Healthy Built Environments” and sends those monies through the 46990TRL (Other State Revenues) line and allocates them into the 55110-399TRL (Local Health Center – Other Contracted Services) line for the Weakley County Health Department in the General Fund. Director of the Health Department Tracy Byrd stated that they had received \$10,000 in state grant funds to go toward a built environment, which is an area that can be enhanced to increase physical activity in the community. Director Byrd stated that the built environment for these funds would be designated to refurbish and improve the Sharon School walking track. Commissioner Taylor made the motion to approve Resolution No. 2017-33 and recommend it to the full county commission and with a second by Commissioner Hawks, the motion passed unanimously.

Resolution No. 2017-34

This resolution moves \$1,949 out of 39000 (Unassigned Fund Balance) and moves it into 58900-799 (Miscellaneous – Other Capital Outlay) in the General Fund. Mayor Bynum explained that the purpose for the move was to pay the 2015-2016 FY property taxes that the county owes on the 12 properties that are county owned. Commissioner Usery made the motion to approve Resolution No. 2017-34 and recommend it to the full county commission and with a second by Commissioner Donaldson, the motion passed unanimously.

Resolution No. 2017-35

This resolution authorizes Weakley County to submit a grant application to USDA Rural Business Development Grant Program for the purposes of promoting tourism in Weakley County in conjunction with the Ned Ray McWherter Museum. Mayor Bynum explained that a prior resolution to apply for the funding had included the request for brown signs for promotion, which were later discovered to be unobtainable. He went on to explain that the specifics outlined in this resolution would encompass other additional means of promotion. Commissioner Westbrook made the motion to approve Resolution No. 2017-35 and recommend it to the full county commission and with a second by Commissioner Hawks, the motion passed unanimously.

Resolution No. 2017-36:

Previously passed unanimously before the Public Works Committee, this resolution authorizes the submission of an application for a Litter and Trash Collection Grant from the Tennessee Department of Transportation for the Highway Fund. Chairperson Owen stated that this is a grant that Weakley County applies for annually. Commissioner Westbrook made the motion to recommend Resolution 2017-36 to the full commission and with a second by Commissioner Doster, the motion passed unanimously.

Resolution No. 2017-37

Previously passed unanimously before the HEED Committee, this resolution moves \$300 from 55190-399 (Other Local Health Services – Other Contracted Services) to 55190-355 (Other Local Health Services – Travel) for the Weakley County Health Department in the General Fund. Director of the Health Department Tracy Byrd explained that the reason for the resolution was for the purposes of sending the Health Educator to smoking cessation training. Commissioner Taylor made the motion to approve Resolution No. 2017-37 and recommend it to the full county commission and with a second by Commissioner Donaldson, the motion passed unanimously.

OTHER BUSINESS

Carl Perkins Center for the Prevention of Child Abuse Presentation

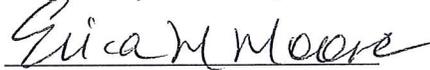
Chairperson Owen recognized Tommy Legens, Representative from the Carl Perkins Center in Martin. Mr. Legens provided a proposal to the committee, and began by stating that after filing for grant funding, all of the avenues that could be considered for funding for a new program facility had been exhausted. Mr. Legens asked for a commitment from the county for a new center of \$100,000, and recognized Program Director Bette Jewel. Ms. Jewel explained a bit about her organization including that the program serves 1,000 individuals annually with extensive services, children’s abuse services, caregiver services, and parental services. Director Jewel said that the proposal was for a new building and that renovation of the current building was not feasible in any capacity. There was some discussion about the current building’s poor conditions, location and specifics of new building. County Mayor Bynum spoke a bit about the timeline and stated that his interpretation of the project is that the organization is not looking for a one-time donation, but rather structured as an annual donation that would be rolled into the budget. The Mayor said that the request total is for \$100,000 and the cost can be broken up over fiscal years as the body sees fitting. The committee thanked the representatives from the Carl Perkins Center for their presentation.

Mayor Bynum made the request before the body to move the nominations for county commission and constable vacancies to the heel of the agenda on the next County Commission meeting to take place on March 20, 2017.

Short conversation was had about how long the county has before appointments must be filled, which Mayor Bynum stated that CTAS states that the timeline is 120 days. More brief conversation continued on Governor Haslam’s gas tax proposal and some details in the various tax decreases and increases.

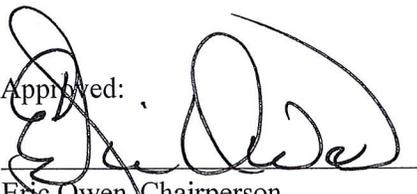
Having no other business, Commissioner Hawks made the motion to adjourn and with a second by Commissioner Westbrook, the meeting was adjourned at 9:57 a.m.

Respectfully Submitted,



Erica Moore, Secretary
Finance, Ways, and Means Committee

Approved:



Eric Owen, Chairperson
Finance, Ways, and Means Committee

Date: 5-10-17