

**WEAKLEY COUNTY, TENNESSEE**  
**FINANCE, WAYS, AND MEANS COMMITTEE**

**Thursday, June 22, 2017 – 9:00 a.m.**

**Finance, Ways, and Means Committee Members Present:** Commissioners Eric Owen, Earl Wright, Dennis Doster, David Hawks, Tommy Jones, James H. Westbrook, Jr., and Roger Donaldson

**Finance, Ways, and Means Committee Members Absent:** Commissioner and Greg Usery and Larry Taylor

The Finance, Ways and Means Committee met on Thursday, June 22, 2017, at 9:00 a.m. in the conference room at the Board of Education/Department of Finance in Dresden. Others present included Finance Director John Liggett, Roads Supervisor Charles Ross, Elections Administrator Alex Britt, Sheriff Mike Wilson, Property Assessor David Tuck, County Mayor Jake Bynum, Youth Services Officer Keith Jones, Circuit Court Clerk Jenny Killebrew, Clerk and Master Regina VanCleave, Judge Tommy Moore, Register of Deeds Donna Winstead, First Deputy Register of Deeds April Jones, EMA Director Jamison Peevyhouse, Commissioner Roger VanCleave, Bette Jewel and Rob Goad representing the Carl Perkins Center for the Prevention of Child Abuse, and a representative of the media.

Chairperson Owen called the meeting to order at 9:00 a.m.

**APPROVAL OF MINUTES:**

Commissioner Doster made the motion to approve the minutes from the May 10, 2017, meeting and with a second by Commissioner Hawks, the motion to approve passed unanimously.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**TRANSFERS AND RESOLUTIONS**

**Resolution No. 2017-44**

Previously passed unanimously through the Financial Management Committee, this resolution moves \$1,000 out of line 52100-119 (Accountants) as well as \$4,000 out of line 52100-168 (Temporary Personnel) and moves those funds into line 52100-187 (Overtime Pay) in the Department of Finance budget in the General Fund. Director of Finance Liggett stated that the reason for the resolution was due to the fact that the Finance Office employees were working documented overtime hours and had to be paid for those hours accordingly. Commissioner Wright made the motion to approve and recommend Resolution No. 2017-44 to the full county commission, and with a second by Commissioner Westbrook, the motion passed unanimously.

**Transfer 1617-22**

Previously passed unanimously through the Public Safety Committee, this transfer moves \$4,000 out of 54110-355 (Sheriff's Department – Travel) and \$20,000 out of 54110-425 (Sheriff's Department – Gasoline) and moves \$15,480 of those monies into 54110-431 (Sheriff's Department – Law Enforcement Supplies) and \$8,520 into 54110-451 (Sheriff's Department – Uniforms). Sheriff Wilson explained that the monies are necessary to purchase 17 new bulletproof vests for officers and 9 new tactical vests for the Sheriff's Department special response team. He went on to say that this is a team of officers who take on extra duties in critical situations, cited some examples of recent events when the team's service was required, and mentioned that if we are relying on these officers to handle these situations, we should protect them accordingly. Commissioner Donaldson made the motion to approve the transfer and recommend it to the full county commission, and with a second by Commissioner Doster, the motion passed unanimously.

### **Resolution No. 2017-40**

Previously passed unanimously through the Public Safety Committee, this resolution moves \$15,000 out of 54110-106 (Sheriff's Department – Deputies) and moves it into 54210-340 (Jail - Medical and Dental Services) for the purposes of an increase in medical expenses for the inmates at the Detention Center. There was some discussion about responsibility of the inmates and prisoner medical insurance coverage. Commissioner Westbrook made the motion to approve Resolution 2017-40 and recommend it to the full county commission, and with a second by Commissioner Wright, the motion passed unanimously.

### **Resolution No. 2017-43**

This resolution moves \$1,500 out of 34510CMPRG (Register of Deeds - Reserve) and moves it into 51600-411 (Register of Deed – Data Processing Supplies). Chairperson Owen recognized April Jones, Deputy Register of Deeds, who explained that the resolution was to install a credit/debit card machine to accept payments in the Deed's office, and went on to say that the \$1500 was for the associated startup and implementation costs. Commissioner Jones made the motion to approve Resolution 2017-43 and recommend it to the full county commission, and with a second by Commissioner Donaldson, the motion passed unanimously.

## **DISCUSSION OF BUDGETS**

### **Fund 116 – Solid Waste**

Chairperson Owen stated that only expenditures would be considered today, and that revenues would be reviewed on another day. There was short conversation about tire disposal.

### **Fund 131 – Highway Department**

Chairperson Owen said that every cent from the gas tax funds that the county would receive from the recently passed legislation would be going straight to the roads and road materials, and not equipment or vehicles. There was some conversation about the increase in asphalt, building project, and renovations. Supervisor Ross said that the funds in line 68000-706 (Building Construction) were earmarked for the electrical wiring of the building for once the renovations are set to begin.

### **Fund 122 - Drug Control Fund**

No discussion.

### **Fund 101 – General Fund Budgets**

53100 – Circuit Court: Some discussion was had regarding the increase in medical insurance for the upcoming year.

53300 – General Sessions: Circuit Court Clerk Killebrew said that her office's collections were going well and had seen an increase since the implementation of her agreement with the collections company. Judge Moore said that there would be an increased visibility to her collections in the future.

53400 – Chancery Court: Clerk and Master Regina VanCleave asked that her staff development line 53400-524 be reduced to zero, as she wouldn't be needing it for the coming year.

53500 – Juvenile Court: Juvenile Services Officer Keith Jones stated that he was requesting at least 3 new computers in his budget request for the upcoming year due to the fact that his offices' computers were 10 years old. He also cited an increase in his medical insurance line was due to one of his employees changing to a more expensive family medical insurance plan.

53600 – District Attorney's Office: No changes, no discussion.

53910 – Truancy Court: No changes, no discussion.

54110 – Weakley County Sheriff’s Department: Sheriff Wilson mentioned an increase in the Maintenance Agreements (54110-334) line and stated that it was for the purchase of an agreement with Area Wide Communications to maintain the computer systems for the Sheriff’s Department and Detention Center. He also said we would be purchasing 4 new police cars and the equipment for the vehicles.

54110-DCP – Drug Court Program: Judge Moore stated that his increase in the travel line was due to the state allowing the program to use grant funds for travel. He went on to say that the census is up, anticipated more participants in the program in the coming year, and talked about the program highlights.

54110-GHSO - Governor’s Highway Safety Office Grant: Sheriff Wilson said that the amount of grant funds that the county will receive is currently unknown, and could be \$5000 upwards to \$25,000. He said that the revenue would offset any expenditures in the account.

54130 - Dispatchers: Emergency Management Director Peevyhouse mentioned some of the changes in his budget, which includes the breaking out of overtime hours into its own line item, 54130-187 (Overtime Pay).

54210 – Jail/Detention Center: Sheriff Wilson spoke about the inmate medical insurance contract that is currently in place with Southern Health Partners. Sheriff Wilson said that he is advocating for an increase in the number of hours for the jail’s nurse, from the current 32 weekly hours to 40 hours, and talked a bit about the nurse’s contract. He stated that he thought that around 50% of the HVAC units at the Sheriff’s Department and Jail had been replaced.

54310 – Fire Prevention/Control: County Mayor Bynum explained that the Volunteer Fire Departments were requesting an increase in \$2,000 per department for the upcoming year. He said that the departments were citing reasons for the request that included limited revenue sources, the need for new turn-out gear, and operational costs.

54110 - Emergency Management: Director Peevyhouse spoke on the process of the Rentals (54410-351) line and explained that Weakley County bills the EMA department for occupation of his space, EMA sends that bill to the federal government who in turn reimburses Weakley County EMA 50% of the cost. He stated that much of his budget is grant funded.

544210 – Rescue Squad: No changes, no discussion.

54610 – County Coroner/Medical Examiner: No changes, no discussion.

55130 – Ambulance Service: No changes, no discussion. Cited that discussion regarding any local problems would be taken up in a meeting to be held in September.

55150 – Maternal/Child Health Services: Mayor Bynum began by giving a little background about the Carl Perkins Center for the Prevention of Child Abuse and the children and families they serve. He stated that the building that they are currently housed in for operations was not ADA compliant, was in poor shape, and repair of the building was not cost feasible. Mayor Bynum explained that the Carl Perkins Center for the Prevention of Child Abuse was requesting Weakley County to dedicate \$100,000 toward a new facility for the center, with \$10,000 dedicated in 2017-2018 FY, and \$30,000 each subsequent fiscal year for the next three (3) years [FY 18-19, FY 19-20, and FY 20-21.] Mayor Bynum stated that the City of Martin had committed to \$100,000, as well as the City of Union City. Discussion was had about the Carl Perkins board, who funds the organization in other counties, and the organization’s service.

55510 – General Welfare: Mayor Bynum said that there were several more autopsies performed than could have been anticipated, so the line was being increased to try cover any anticipated increase in the future.

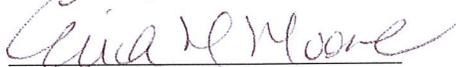
Commissioner Wright made the motion to tentatively approve all of the discussed budgets and recommend it to the full county commission, and with a second by Commissioner Hawks, the motion passed unanimously.

**OTHER BUSINESS**

Very short discussion was had regarding filing for reimbursement for unclaimed property.

Having no other business, Commissioner Westbrook made the motion to adjourn and with a second by Commissioner Wright, the meeting was adjourned at 10:26 a.m.

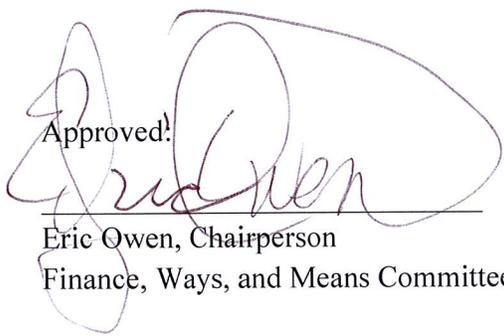
Respectfully Submitted,



Erica Moore, Secretary

Finance, Ways, and Means Committee

Approved:



Eric Owen, Chairperson

Finance, Ways, and Means Committee

Date: 6-26-17