

WEAKLEY COUNTY, TENNESSEE
HEALTH, EDUCATION AND ECONOMIC DEVELOPMENT COMMITTEE
November 16, 2016; 8:00 a.m.

Health, Education, and Economic Development Members Present: Commissioners Dale Overton, James Bynum, Jack Vincent, Donald Doster, Roger VanCleave, Scott Fortner, Larry Hudson and James Roy Pope

Health, Education, and Economic Development Members Absent: Commissioner Carmen Chandler

The Health, Education and Economic Development Committee met on Wednesday, November 16, 2016 at 8:00 a.m. in the conference room at the Department of Finance.

APPROVAL OF MINUTES

Mayor Jake Bynum called the meeting to order at 8:00 a.m. and called for a motion to approve minutes from September 8, 2016. Commissioner VanCleave made the motion to approve the minutes and with a second by Commissioner Hudson the motion unanimously passed.

OLD BUSINESS

None

NEW BUSINESS

Moving of Resolutions to Heel of Calendar

Mayor Bynum entertained a motion to move Resolutions 2017-14 and 2017-15 to the heel of the meeting due to the anticipation discussion for those resolutions. Commissioner VanCleave made the motion to approve and with a second by Commissioner Pope, the motion passed unanimously.

ELECTION OF OFFICERS

Election of Chairperson

Mayor Bynum accepted nominations for Chairperson of the HEED Committee. Commissioner VanCleave nominated Donald Doster. Having no other nominations, the motion to elect Donald Doster as Chairperson passed unanimously.

Election of Vice-Chairperson

Mayor Bynum accepted nominations for Vice-Chairperson of the HEED Committee. Commissioner Overton nominated Larry Hudson. Having no other nominations, the motion to elect Larry Hudson as Vice-Chairperson passed unanimously.

Election of Secretary

Mayor Bynum accepted nominations for Secretary of the HEED Committee. Commissioner VanCleave nominated James Roy Pope. Having no other nominations, the motion to elect James Roy Pope as Secretary passed unanimously.

Election of Recording Secretary

Mayor Bynum accepted nominations for Recording Secretary of the HEED Committee. Commissioner Vincent nominated Erica Moore. Having no other nominations, the motion to elect Erica Moore as Recording Secretary passed unanimously.

BUDGET TRANSFERS

Transfer No. 1617-05

This transfer moves \$1800 from the Election Commission line 51500-169 (Part-Time Personnel) to 51500-193 (Election Workers) in the General Fund Budget. Elections Administrator Alex Britt cited the reason for the transfer was due to his

budgeting additional monies for the primary and general elections to fully staff all of the polling locations if necessary and increase efficiency, but not needing all of the workers after all. Commissioner Pope made the motion to approve Transfer No. 1617-05 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Overton the motion unanimously passed.

Transfer No. 1617-06

This transfer moves \$790 from the Health Department line 55110-309 (Contracts with Government Agencies) to 55110-499 (Other Supplies and Materials) in the General Fund Budget. Health Department Director Tracy Byrd cited the reason for the transfer was due to the Health Department's Primary Prevention Initiative Team, an initiative required by the Tennessee Department of Health, needing supplies for the program. Director Byrd stated that employees have had to pay for the supplies out of their own pockets in the past. Commissioner Pope made the motion to approve Transfer No. 1617-06 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Hudson the motion unanimously passed.

Transfer No. 1617-08

This transfer moves \$500 from the Veterans Affairs Office line 58300-105 (Supervisor/Director) as well as moving \$500 from line 58300-435 (Office Supplies) to 58300-355 (Travel) in the General Fund Budget. Mayor Bynum explained the reason for the transfer was due to Veterans Service Officer Rick McKenzie's travel expenses out of town for getting the accreditation required of his position. Commissioner VanCleave made the motion to approve Transfer No. 1617-08 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Pope the motion unanimously passed.

RESOLUTIONS

Resolution No. 2017-13

This resolution allocates \$1500 from the Health Department grant revenue line 46990-DGA (Other State Revenue) to the following lines: \$1000 to 55590-189 DGA (Other Salaries and Wages), \$205 to 55590-201 DGA (Social Security), \$245 to 55590-204 DGA (State Retirement) and \$50 to 55590-212 DGA (Employer Medicare). Health Department Director Tracy Byrd explained that reason for the resolution was due to the state initiating a 4.25% salary increase for all state employees who make under \$50,000 per year. She said that because there are county employees who work side-by-side with state employees at the Health Department, it is best to keep the employees aligned and the Health Department line items should align with the grant contract. Commissioner Hudson made the motion to approve Resolution No. 2017-13 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Fortner the motion unanimously passed.

Resolution No. 2017-16

This resolution declares that the county is in compliance with the federal Title IV regulations. Mayor Bynum stated that compliance with the regulations is mandatory for any community designated as a Tennessee Three-Star Community who receives financial assistance through the program. Commissioner Fortner made the motion to approve Resolution No. 2017-16 and recommend it to the full county commission, and with a second by Commissioner Pope the motion unanimously passed.

Resolution No. 2017-18

This resolution allocates funds for staff development by moving \$350 from line 55190-399 (Other Contracted Services) to line 55190-524 (Staff Development) for the Health Department in the General Fund Budget. Director Byrd cited the reason for the resolution was due to the need to send the department's Health Educator to a smoking cessation program training. Director Byrd stated that there is a healthy initiative with UT Systems. She mentioned that UTM's public housing will be going "smoke free" in 2017, and this training should help assist the university. Commissioner Pope made

the motion to approve Resolution No. 2017-18 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Bynum the motion unanimously passed.

Resolution No. 2017-14

This resolution adjusts funds from various lines in the General Purpose School Fund Budget. Mayor Bynum recognized Director of Schools Randy Frazier. Director Frazier cited the reasons for the adjustments was due to high costs of expenditures for the Special Education Program, the addition of a school nurse for screenings for the Coordinated School Health Program, the purchase of safety equipment for the schools, and an increase in vehicle insurance due to new buses and an 18-wheeler for towing and hauling being added to the policy. Commissioner Pope made the motion to approve Resolution No. 2017-14 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Bynum the motion unanimously passed.

Resolution No. 2017-15

This resolution authorizes Weakley County to enter into a loan agreement with Tennessee Energy Efficient Schools Council Grant and Loan Program [EESI] to fund a project to increase energy efficiency in the schools. Mayor Bynum recognized Director of Schools Randy Frazier, who introduced the body to Trane Representatives Jim Crone and Stewart "Stu" Shunk. Director Frazier stated that an intensive IGA [investment grade audit] of the schools has provided information about where money could be saved and necessary future upgrades at the facilities. He stated that Weakley County Schools is eligible for a \$1.6 million dollar loan to upgrade the lighting in the schools. He said that eligibility is based on the cost of the energy bill at the school, and the only school not eligible was Martin Primary School. He stated that the lighting renovations will include new LED lighting which has a 10 year life span at all of the schools, replacement of parking lot lights at Westview School, and the addition of energy misers on vending machines.

Director Frazier said the loan will be a 12 year loan, paid monthly, with a cash flow will be exactly the money saved per year on utility bills, which is the guaranteed part of the audit. Savings in utility costs will be spent on future upgrades of equipment.

Mayor Bynum mentioned one correction in wording on the resolution will be the removal of 'operational costs' from the official resolution that will go before the entire county commission for approval.

Commissioner Pope made the motion to approve Resolution No. 2017-15 and recommend it to the Finance, Ways and Means Committee, and with a second by Commissioner Overton the motion unanimously passed.

OTHER BUSINESS

Director of Schools Frazier commented that the intensive audit of the schools had shed light on needed repairs, equipment and upgrades – projects which would cost around \$3.5 million. He mentioned that there were still condensation issues in Westview School and a new system is required to remedy the issue for good, and said that he would like to begin renovations to include stand-alone units on A,B, and C wings of Westview School. He talked about the addition of other units, including some units to help pressurize the building. He spoke about using monies to fund the renovations from fund balance, which is currently \$8 million. He went on to say that the other part of the project would include the Adult Learning Center, a project totaling around \$1.8 million, with \$1 million funded from the loan, and \$800,000 expensed from fund balance, leaving the new fund balance around \$3.5 million.

Discussion was had about the Adult Learning Center project including the Weakley County Archives. Director of Schools Frazier said that it would be included, that the moisture barrier was sufficient, and that he had met with a representative from the State Department.

Conversation turned to Westview School's air pressure with an explanation by the Trane representatives regarding the school's pressurization issues as well as the condensation issues at the school. Commissioner Overton asked the Trane Representatives about prior schools they had serviced in the past. Mr. Shunk of Trane said they had serviced Knox

County Schools, Cumberland County Schools, Coffee County Schools, and Murray County Schools. Discussion continued regarding chillers, maintenance, HVAC equipment and needs.

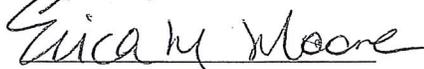
Mr. Shunk from Trane mentioned that they would be applying for a Clean Air Energy Grant being offered through the Tennessee Department of Environment and Conservation, funded through the Department of Energy federal government. The \$250,000 matching grant would offset the EESI loan, and the EESI loan would be the county's match. Director Frazier said that he was anticipating \$80,000 from TVA as well.

Director Frazier went on to talk about damage and necessary renovations needed in the Board of Education Building, as well as on the Department of Finance side. He stated that he would be willing to pay for the renovations out of the schools' capital projects fund budget due to the Department of Finance not having the funds to pay for such a project. He said he wanted the committee to be aware of every issue so that when the monies are ready to be moved, the HEED Committee will already be aware of all of the plans for the funds and why the funds are needed.

Discussion was had about the advantages of LED lighting, current renovation projects status at the schools, the courthouse renovation and construction projects status, and the court room renovations, upgrades and updates, as well as the courthouse telephone system status and implementation.

Having no other business Commissioner VanCleave made the motion to adjourn at 9:10 a.m. and with a second by Commissioner Doster, the motion unanimously passed.

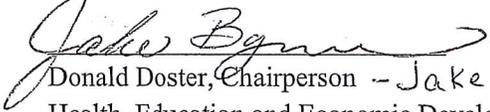
Respectfully Submitted,



Erica Moore, Secretary

Health, Education and Economic Development Committee

Approved:



Donald Doster, Chairperson - Jake Bynum, Acting Chair
Health, Education and Economic Development Committee

Date: 12-9-16