

WEAKLEY COUNTY, TENNESSEE
HEALTH, EDUCATION, AND ECONOMIC DEVELOPMENT COMMITTEE
Tuesday, June 19, 2018 – 9:00 a.m., Conference Room, Department of Finance

HEED Committee Members Present: Commissioners Donald Doster, Dale Overton, Jack Vincent, Gary Eddings, Larry Hudson, and Scott Fortner

HEED Committee Members Absent: Commissioners James Bynum, Roger VanCleave, and James Roy Pope

The Health, Education, and Economic Development Committee met on Tuesday, June 19, 2018, at 9:00 a.m. in the conference room at the Department of Finance in Dresden. Also in attendance was Director of Finance John Liggett, County Mayor Jake Bynum, Elections Administrator Alex Britt, Dresden Senior Citizens Center Director Gail Rogers, Sharon Senior Citizens Center Director Shirley Chappell, Agriculture Extension Agent Jeff Lannom, Veterans Service Officer Rick McKenzie, Library Director Candy McAdams, Health Department Director Tracy Byrd, another representative from the Health Department, Commissioner Larry Taylor, and two representatives of the media.

Chairperson Doster called meeting to order at 9:00 a.m.

Approval of Minutes: Commissioner Eddings made the motion to accept the minutes of the Joint Health, Education, and Economic Development Committee and Finance, Ways, and Means Committee [FWM] Meeting on April 26, 2018, as well as the FWM meeting minutes from May 8, 2018, and with a second by Commissioner Overton, the motion passed unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

RESOLUTIONS:

Resolution No. 2018-40:

This resolution receives \$5,000 in State Tobacco Grant funds through revenue line 101-46390 and places them into 101-55190-399 (Health Center – Tobacco Settlement – Other Contracted Services) in the General Fund.

Commissioner Eddings asked what items the monies purchase, and Health Department Director Tracy Byrd stated that the funds go toward tobacco cessation related things, such as the Teen Institute at UT Martin, visual tobacco cessation related supplies, Quit Kits, and Weakley County Rocks anti-tobacco messaging supplies. Commissioner Overton made the motion to approve and recommend Resolution 2018-40 to the Finance, Ways, and Means Committee, and with a second by Commissioner Hudson, the motion to approve passed unanimously.

Resolution No. 2018-41:

This resolution moves various funds to various lines related to Early Childhood Grant funds in the General Purpose School Fund 141. The reason cited on the transfer was for services for P.T. students in special education being higher than anticipated, and Finance Director Liggett said that the resolution would clean the lines up. Commissioner Hudson made the motion to approve and recommend Resolution 2018-41 to the Finance, Ways, and Means Committee, and with a second by Commissioner Eddings, the motion to approve passed unanimously.

DISCUSSION OF GENERAL FUND BUDGETS

51500 – Election Commission – Elections Administrator Britt cited a decrease in the postage line due to the implementation of an address verification program, as well as a decrease in the Other Contracted Services line since he would personally be programming the election. He mentioned that he had signed an agreement with the Mobile PC Guys to monitor the servers and network, and spoke briefly about licensing fees on poll books and equipment. There were a few

questions about equipment warranties and line 193 – Election Workers, and Administrator Britt said there would be a reduction for personnel. Commissioner Vincent made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Hudson, the motion to approve passed unanimously.

51800 – Counties Buildings – Mayor Bynum mentioned an increase in the Communications line 307 due to the state mandated requirement of a hard-lined telephone in the courthouse elevator. He mentioned an increase in line 799 – Other Capital Outlay – and explained that the Library was in need of new HVAC units, the project was bid out, and explained that the funds would be better expensed out of the county buildings line due to maintenance of effort. There was also some discussion about a maintenance person for the courthouse and county buildings, and duties and responsibilities of a person in this position. Commissioner Eddings made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Fortner, the motion to approve passed unanimously.

51910 – Archives – Increase in liability insurance. Mayor Bynum mentioned that the archives are still leasing out some of their old space and are responsible for paying a portion of the utilities and pest control, and that the goal is to build a reserve in the account. Commissioner Overton made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Hudson, the motion to approve passed unanimously.

55110 – Health Department – Director Byrd noted an increase in Communications line 307, and increase in Building and Contents Insurance line 502, and a decrease in Building Improvements line 707. Commissioner Eddings made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Vincent, the motion to approve passed unanimously.

55190 – Health Department – Tobacco Settlement – No change. Commissioner Eddings made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Overton, the motion to approve passed unanimously.

55590 – Health Department – DGA – Director Byrd stated that there are some employee salaries in this account, but they are employees contracted through the state at no expense to the county. Commissioner Hudson made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Fortner, the motion to approve passed unanimously.

56100 – Dresden Senior Center/Office on Aging – Mayor Bynum mentioned an increase in the Contributions line 316, and there was some discussion about the Food line 422. There was some committee conversation about the amount that was actually expensed versus the amount that was budgeted for food. Commissioner Fortner made the motion to amend the food budget to include an additional \$2500, and with a second by Commissioner Eddings, the motion passed unanimously. Commissioner Fortner made the motion to approve and recommend the budget as amended to the Finance, Ways, and Means Committee, and with a second by Commissioner Eddings, the motion to approve passed unanimously.

56300 – Sharon Senior Citizens Center – Mayor Bynum mentioned the center's successful fundraising as well as the center's additional funding through the NWTN Development District and United Way. He mentioned that the budget included an increase in her part time staff to 24 hours per day, and there was some talk amongst the committee about the budgeted amount versus the actual expensed amount for utilities line 452, as well as some discussion of the food line 422. Commissioner Fortner made the motion to amend the food budget to include an additional \$500, and with a second by Commissioner Eddings, the motion failed with a vote of 3 yeas, 2 nays, 1 pass, and 3 absent. Commissioner Fortner made the motion to approve and recommend the budget as originally presented to the Finance, Ways, and Means Committee, and with a second by Commissioner Overton, the motion to approve passed unanimously.

56500 – Libraries – Library Director McAdams explained the HVAC problems that her building is experienced and said that the library is 21 years old. She said that she had budgeted an increase of \$5000 in the maintenance and repair of equipment line 336 in case the body did not want to expense the HVAC project, she anticipated having to expense those

funds for repairs to the HVAC units. She also mentioned an increase in her Janitorial Services line 328 for the purposes of cleaning services, and an increase in the travel line 355 for the upsurge in delivering books to nursing homes and senior centers. There was some talk about budgeting funds to repair the HVAC in two areas. Commissioner Eddings made the motion to amend the budget to decrease line 336 to \$2000, and with a second by Commissioner Overton, the motion passed unanimously. Commissioner Overton made the motion to approve and recommend the budget as amended to the Finance, Ways, and Means Committee, and with a second by Commissioner Fortner, the motion to approve passed unanimously.

57100 – Agricultural Extension Office – Director Lannom mentioned that he had received confirmation that one Tennessee State University employee who worked in his office would be receiving a pay increase of 1.5% and was up for promotion, while he had received no confirmation of raises for his University of Tennessee employees. Commissioner Overton made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Eddings, the motion to approve passed unanimously.

58300 – Veterans Service Office – VA Officer McKenzie mentioned the largest increase in his budget was in the Assistant line 103 for the purposes of bringing his part time assistant to full time status. He said that she had served the office for 12 years and cited many reasons for the request that included her training and experience, skill level, familiarity with the veterans and families, the increase in female veterans that were comfortable with speaking with her, the stability that she has created in the office, and the high rating and reputation of the Weakley County VA office due in large part to her. He also spoke of an increase in his travel line 355 due to less online and more physical trainings that would require travel. Commissioner Fortner made the motion to approve and recommend the budget to the Finance, Ways, and Means Committee, and with a second by Commissioner Eddings, the motion to approve passed unanimously.

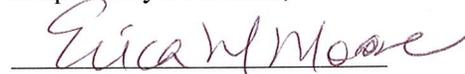
58190 – Economic and Community Development – Mayor Bynum said that in the past, contributions to the Chamber of Commerce as well as the JECDB were expensed out of the contributions line, but that it seemed to make more sense to expense those contributions out of account 58190. He also mentioned the Martin ID Board contribution that were for the new industry that would be locating in Martin, DONG-A USA.

OTHER BUSINESS:

Mayor Bynum relayed that the county would be created a road bed for the state to come in and create an engineered road for the driveway of the spec building in which DONG-A USA will be locating.

Having no other business, Commissioner Vincent made the motion to adjourn and with a second by Commissioner Fortner, the meeting was adjourned at 10:26 a.m.

Respectfully Submitted,



Erica Moore, Secretary

Health, Education, and Economic Development Committee

Approved:



Donald Doster, Chairperson

Health, Education, and Economic Development Committee

Date: 6-27-18