

**WEAKLEY COUNTY, TENNESSEE  
REQUEST FOR PROPOSAL  
RFP # 2022-25**

The Weakley County, Tennessee Finance Department will be accepting request for proposals on the following items:

**Auctioneer for Sale of Surplus County Property**

Information can be obtained from the Department of Finance, 8319 Highway 22, Suite B, Dresden, TN 38225 between the hours of 8:00 A.M. and 4:30 P.M.

Bids will be accepted **until 3:00 P.M., June 21, 2022** at the Weakley County Department of Finance. Bids received after this time will be deemed late and will not be considered. Bids must be sealed and marked on the outside of the envelope:

**"SEALED BID #2022-25 – AUCTIONEER."**

Nothing herein is intended to exclude any responsible vendor, his or her product or service, or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to offer a proposal. Weakley County is compliant with Title VI of the 1964 Civil Rights Act and as a result, does not discriminate on the grounds of race, creed, national origin, or gender.

Bids may be hand delivered or mailed to:

John H. Liggett  
Director of Finance  
Weakley County, Tennessee  
8319 Highway 22, Suite B  
Dresden, TN 38225

Request for proposals may be downloaded at [www.weakleycountyttn.gov](http://www.weakleycountyttn.gov).

Any questions concerning the bid should be made to John Liggett, Director of Finance.

**WEAKLEY COUNTY, TENNESSEE**  
**RFP SPECIFICATIONS**  
**RFP # 2022-25**

Bid for Auctioneer services will be made on a percentage (%) basis for conducting an absolute auction of used and surplus properties in accordance with the terms and specifications listed below. All bidders must be licensed and bonded for business in the State of Tennessee. Bidder may submit a statement or other information that would be helpful in determining bid compliance with minimum terms and specifications.

**TERMS AND SPECIFICATIONS**

1. In addition to the sales fee, the County will reimburse Auctioneer for the following:
  - a. Advertising in area news media for an amount to be included in bid price. Also, a list to be given stating what area news media that this will include.
  - b. Printing and distribution of approximately 1,000 handbills to be included in the bid price, with a mail out listing submitted with the bid.
2. Auctioneer will be responsible for the following:
  - a. Development and placement of newspaper ads.
  - b. Printing and distribution of handbills.
  - c. Personnel to setup and conduct sale. This will include personnel for tagging sale items, registration of buyers, and cashiers.
3. We would prefer to have advertisements placed in the Weakley County Press and Dresden Enterprise for at least two consecutive weeks. Also, ads to be placed in the Union City Messenger, McKenzie Banner, and Paris Post Intelligencer for at least one week and any other that the bidder would find to be helpful for auction.
4. Auction date will need to be negotiated with the Director of Finance. We request that the auction date be as soon as possible. Please submit an approximate auction date with the bid proposal. This may be a determining factor of the award of this bid.
5. Attached is a list of items to be auctioned. The site of the auction will be decided between the successful bidder and the Director of Finance. We also request that each bidder make an onsite inspection to obtain information for the auction. To obtain more information of the surplus property, please contact the Director of Finance.

Bids will be reviewed and awarded on the basis of the lowest and best bid as determined by the Director of Finance.

Owner reserves the right to reject any and all bids.

No bidder may withdraw his RFP within 60 days of the actual opening thereof.

See the property listing attached for surplus items available. Any questions concerning the bid should be directed to the John Liggett, Director of Finance, at (731) 364-5429.

**BIDDER CERTIFICATION**

The Director of Finance requests, as a matter of policy, that any consultant or firm receiving a contract or award resulting from this Request for Sealed Bid issued by the County of Weakley, Tennessee, shall make certification as below. Receipt of such certification, under oath, shall be a prerequisite to the award of contract and payment thereof.

I (we) hereby certify that if the contract is awarded to our firm, partnership or corporation that no members of the elected governing body of Weakley County or member of his or her immediate family, including spouse, parents or children or any person representing or purporting to represent any member or members of the elected governing body, has received or has been promised, directly or indirectly any financial benefit, by way of fee, commission, finder's fee, political contribution or any similar form of remuneration on account of the act of awarding and/or executing this contract under a Request for Proposal.

Handwritten Signature of Authorized Principal(s):

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm/Partnership/Corporation:

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**BIDDER'S AFFIDAVIT**

\_\_\_\_\_ hereby certifies that neither it nor it's agent, nor any other party for it, has paid or agreed to pay, directly or indirectly, to any person, firm or corporation any money or valuable consideration for assistance in procuring or attempting to procure the contract herein referred to, and further agreeing that no such money or reward will be paid hereafter.

We further certify that no Employee of the Employer owns directly or indirectly, any interest in the bidding company or agency of any of its subsidiaries except: (List names and percent of ownership for any exceptions).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Agency: \_\_\_\_\_

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

# **WEAKLEY COUNTY IRAN DIVESTMENT ACT COMPLIANCE**

The Iran Divestment Act of 2016, effective as of July 1, 2016, is codified at Tenn. Code Ann. § 12-12-101 et seq. The Iran Divestment Act, with certain exceptions, prohibits local governments, including Weakley County, from entering into contracts with persons or entities engaged in investment activities in the energy sector of Iran. Pursuant to the terms set forth in Tenn. Code Ann. § 12-12-105, a person engages in investment activities in the energy sector of Iran if:

- (1) The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
- (2) The person is a financial institution that extends twenty million dollars (\$20,000,000) or more in credit to another person, for forty-five (45) days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list, created pursuant to § 12-12-106, as a person engaging in investment activities in Iran as described in this section.

This Act requires the State of Tennessee's chief procurement officer to publish on the State's web site a list of persons it determines engage in investment activities in Iran (the "Prohibited Entities List").

Any BIDDER that is on the Prohibited Entities List will be ineligible to contract with Weakley County.

Pursuant to the Act, any BIDDER that attempts to contract with Weakley County must certify, at the time the bid is submitted, that the BIDDER is not identified on the Prohibited Entities List. A bid shall not be considered for award, nor shall any award be made, where the BIDDER fails to submit a signed and verified Bidder's Certification.

# **BIDDER'S CERTIFICATION OF COMPLIANCE WITH IRAN DIVESTMENT ACT**

Tenn. Code Ann. § 12-12-101 et seq.

Comes \_\_\_\_\_ (Printed name of Principal Officer of  
Company), for and on behalf of \_\_\_\_\_, (the "Company") and,  
after being duly authorized by the Company so to do, makes oath that:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to the Iran Divestment Act, Tenn. Code Ann. § 12-12-106.

\_\_\_\_\_

Signature

Title: \_\_\_\_\_

Sworn to and subscribed before me, a Notary Public, this \_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_.

\_\_\_\_\_ Notary Public

My Commission Expires: \_\_\_\_\_